

Regular Meeting  
**South Washington Watershed District**  
**Monday, August 13, 2018**  
**5:00 p.m.**  
Woodbury Public Works Building  
2301 Tower Drive, Woodbury, MN 55125

**1. Call to Order and Setting of Agenda**

Manager Pereira called the meeting to order at 5:00 p.m.

Items added to the Consent Agenda: Item#8 Annual Insurance.

Items added to the Agenda: Item#12 Ravine Parkway Street and Utility Improvements Change Order. A motion was made by Manager ChapdeLaine to approve the meeting agenda. Manager Johnson seconded. Motion carried unanimously.

**Roll Call:**

Don Pereira-President

Brian Johnson-Vice President

Kevin ChapdeLaine-Treasurer

Mike Madigan, Secretary

**Staff:**

Matt Moore, Administrator

Melissa Imse, Office Manager

John Loomis, Water Resources Program Manager

Andy Schilling, Watershed Restoration Specialist

**Others:** None

**2. Open Forum** None

**3. Consent Agenda**

Items on the Consent Agenda include: July 10, 2018 Regular Board meeting minutes, August Treasurer's Report: accounts payable \$279,651.12, accounts receivable \$2,092,106.42, fund balance \$19,690,629.70, 4M fund balance \$16,623,606.23, Washington County 1<sup>st</sup> Half Tax Settlement: \$2,068,207.84, Calendar Events, Development Reviews, Wetland Conservation Act Notice of Application, Cost Share Applications and Payments, Miscellaneous Correspondence, and Item# 8 Annual Insurance.

A motion was made by Manager Madigan to approve the consent agenda. Manager ChapdeLaine seconded. Motion carried unanimously.

**4. Manager's Report**

- **Manager Pereira-** Manager Pereira reported that he attend the St. Croix River tour and the Water Consortium meeting.
- **Manager Johnson-** Manager Johnson reported that he attended the Woodbury quarterly meeting and the groundbreaking ceremony for the City of Woodbury Public Works building.
- **Manager ChapdeLaine-** Manager ChapdeLaine reported that he attended the Grey Cloud Island slough crossing ribbon cutting ceremony.
- **Manager Madigan-** Manager Madigan reported that he attended a 3M Settlement workgroup meeting.

## 5. **Administrator Report**

- **SWWD Project Updates.** Included in the board packet are project updates on: SWWD Watershed Overflow, Grey Cloud Slough, Trout Brook, Conservation Corridor, Greenway Vision and Plan, Climate Adaptation and Resiliency Plan, BMP Design work, East Mississippi Modeling and Retrofit Analysis, Armstrong Lake Subwatershed Retrofit Analysis, and Lower St. Croix Rural BMP Targeting. Administrator Moore reported on the Phase V overflow work. SWWD and City of Cottage Grove staff have agreed to an alignment as recommended by SRF Consultants. City staff will take the alignment recommendation to City Council for their concurrence. The alignment has been shared and discussed with the affected landowners. As much as possible, the pipe aligns with a future City of Cottage Grove collector street north of 80th St and with an existing ravine south of 80th St. Although, soil conditions do require the alignment to sit just east of the existing ravine rather than directly under it.
- **SWWD Land Sale.** Donnay Homes, Inc. of Maple Grove, MN has provided the SWWD a letter of intent for the 11 +/- acres of SWWD land located north of Military Road in Cottage Grove. They have extended offers to the adjacent land owners in an attempt to provide the same development plan as the former potential buyer. The managers discussed the letter and authorized Administrator Moore to approve the letter of intent to start a purchase agreement.
- **Salary Survey.** SWWD Staff compiled a general scope of services to conduct the 2018 salary survey for 2019/2020. The scope is broken into two phases and partners with Capitol Region and Rice Creek Watershed Districts. This is similar to the project we conducted in 2013. The desire is to conduct the survey by the end of November with additional services to be completed in the 1<sup>st</sup> Quarter of 2019. This effort will build on work completed in 2013. The requests will be sent to a list of three consultants derived from a list obtained from the League of Minnesota Cities. Staff will coordinate with the Personnel Committee as well as the other to Watersheds and provide a selected consultant to the Board in September. After discussion, a motion was made by Manager Johnson to authorize Staff to send the request to the consultants. Manager ChapdeLaine seconded. Motion carried unanimously.
- **MAWD Award.** Staff has submitted the Grey Cloud Channel restoration for the MAWD project of the year award which is presented at the MAWD Annual Meeting in December.

## 6. **2019 Budget Hearing**

- Administrator Moore provided the Board an overview of the draft 2019 budget. The draft budget was published in the Woodbury and South Washington County bulletins on Wednesday July 25, 2018 and Wednesday August 1, 2018. Motion to open the public hearing was made by Manager Johnson and seconded by Manager Madigan. Motion carried unanimously. No public was present and no comments were received. Motion to close the public hearing was made by Manager Madigan and seconded by Manager ChapdeLaine. Motion carried unanimously. Staff will refine the budget for the September Board meeting and prepare the preliminary certification to Washington County. The preliminary certification will include the tax impact worksheet from Washington County.

**7. Minnesota Stormwater Research Council Funding Request (MSRC)**

- The MSRC is an independent organization of stormwater professionals, practitioners; managers, engineers, and researchers working cooperatively to facilitate applied stormwater research in MN. After a successful first year in 2017, MSRC is again seeking funds to be awarded as research grants this fall. Identified research priorities for 2018 include stormwater reuse, chloride effectiveness and deicing alternatives, and development or evaluation of stormwater practices and technologies. The SWWD 2018 budget includes \$15,000 to support stormwater research. After discussion, a motion was made by Manager Johnson to approve a \$15,000 financial contribution to the MSRC. Manager Madigan seconded. Motion carried unanimously.

**9. 2018-2021 CDSF Restoration, Great River Greening**

- The first contract with Great River Greening is GWSD11 is for ongoing maintenance of 100 acres of established prairie at a cost not to exceed \$20,000/year (\$80,000 total). After discussion, a motion was made by Manager Johnson to approve contract GWSD11 for up to \$80,000. Manager Madigan seconded. Motion carried unanimously.
- The second contract with Great River Greening is GWSD12 is for new establishment of prairie on remaining portions of the property. That includes 42 acres of high diversity, permanently established prairie, and 30 acres of low diversity, temporary prairie. Total costs \$207,000. After discussion, a motion was made by Manager Johnson to approve contract GWSD12 for up to \$207,000. Manager Madigan seconded. Motion carried unanimously.

**10. Coordinated Capital Improvement Program 2018 Contracts**

- SWWD awarded 2018 CCIP grants at its April Board meeting. At that time staff discussed the possibility of additional eligible projects seeking funding later in 2018. SWWD has now received two additional requests. Cottage Grove is requesting \$66,611 for stormwater BMPs at Dodge Nature Center. After discussion, a motion was made by Manager Johnson to approve the CCIP contract with the City of Cottage Grove for the Dodge Nature Center for up to \$66,611. Manager ChapdeLaine seconded. Motion carried unanimously.  
The City of Woodbury has not completed the CCIP application. Staff will bring to the Board the application for approval when it is submitted by City Staff.

**11. SWWD NWS Regional Stormwater BMP Feasibility Study, Barr Engineering**

- SWWD is wrapping up an update to its Lake Management plans. Using preliminary information from that effort, staff has identified 4 potential sites for regional water quality BMPs in the District's northern watershed. Staff has worked with Barr Engineering to prepare a task order authorizing Phase 1 of a feasibility study effort into the 4 sites.

- Fish Lake Outlet, upstream of Powers Lake
- Evergreen/Wilmes Ravine, West of Wilmes Lake
- Pendryn Hills outlet, North of Wilmes Lake
- Armstrong Lake/Wetland

Barr has recently completed similar work for other Metro Watershed Districts and has experience in developing and implementing innovative BMPs of interest to SWWD. After discussion, a motion was made by Manager Madigan to approve Task Order 2018-001 with Barr Engineering for the SWWD NWS Regional Stormwater

BMP Feasibility Study for up to \$47,500. Manager ChapdeLaine seconded. Motion carried unanimously.

**12. Ravine Parkway Street and Utility Improvements Change Order**

- S.M. Hentges & Sons Inc, the contractor working on the Ravine Parkway street and utility improvements has submitted a change order request for the project. This change order provides for substituting granular filter and rooting topsoil borrow with onsite material. This change order also provides for eliminating the community monument sign and installing footings for future monuments and to load and haul onsite sand material to the Hero Center project location. This change order also provides for the remobilization of earth moving equipment due to having to stop work in the area adjacent to the DNR property. The total cost of the change order will save \$305,000 for SWWD. After discussion, a motion was made by Manager Johnson to approve the change order. Manager Madigan seconded. Motion carried unanimously.

**13. Adjourn**

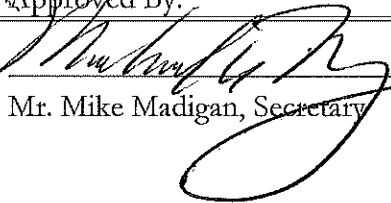
- The next regular Board Meeting will be held on Tuesday, September 11<sup>th</sup> at 6:00 pm. A motion was made by Manager Johnson to adjourn at 5:40 p.m. Manager ChapdeLaine seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Office Manager

Approved By:



Mr. Mike Madigan, Secretary

9-11-18

Date