

Regular Meeting
South Washington Watershed District
Tuesday January 9, 2018
6:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN 55125

1. Call to Order

Manager Lavold called the meeting to order at 6:06 p.m. A motion was made by Manager ChapdeLaine to add item #10-Easement City of Cottage Grove Ravine Parkway, and item #5C-One Watershed One Plan update. Manager Pereira seconded. Motion carried unanimously.

Roll Call:

Jack Lavold-President
Kevin ChapdeLaine-Vice President
Mike Madigan-Treasurer
Don Pereira-Secretary

Staff:

Matt Moore, Administrator
Melissa Imse, Office Manager
John Loomis, Water Resources Specialist
Andy Schilling, BMP Specialist
Jack Clinton, Attorney

Others None

2. Open Forum None

3. Consent Agenda

Items on the Consent Agenda include: December 12, 2017 Regular Board meeting minutes, December Treasurers Report: accounts payable \$185,974.50, accounts receivable \$1,861,227.41, fund balance \$19,855,685.99, 4M fund balance \$16,725,637.75, Calendar Events, Development Reviews, Wetland Conservation Act Notices and Decisions, Cost Share, and Miscellaneous Correspondence. A motion was made by Manager Johnson to accept the consent agenda. Manager Pereira seconded. Motion carried unanimously.

4. Manager's Report

- **Manager Lavold-** None
- **Manager ChapdeLaine-** None
- **Manager Madigan-**None
- **Manager Pereira-** None

5. Administrator Report

- **SWWD Project Updates.** Included in the board packet are project updates on: SWWD Watershed Overflow, Grey Cloud Slough, Trout Brook, Conservation Corridor, Greenway Vision and Plan, Climate Adaptation and Resiliency Plan, BMP Design work, and East Mississippi Modeling and Retrofit Analysis.

- Sponsorship Request for the 2018 Road Salt Symposium. SWWD received a request for sponsorship for the 2018 Road Salt Symposium. In the past SWWD has provided sponsorship at the \$500.00 level. After discussion, a motion was made by Manager ChapdeLaine to approve sponsorship for the 2018 Road Salt Symposium for \$500.00. Manager Pereira seconded. Motion carried unanimously.
- One Watershed One Plan (1W1P). Administrator Moore provided an update on the 1W1P efforts. The 1W1P committee is working on a draft Memorandum of Agreement for the Lower St. Croix work plan. A final draft of the MOA will be completed for Board approval in February or March 2018.

6. 2018 SWWD Annual Meeting

- As per the SWWD Board and By-laws, the Board shall elect officers at the first regularly scheduled meeting in January.
- Officers for 2018 are:
 - Don Pereira – President
 - Brian Johnson – Vice President
 - Mike Madigan – Secretary
 - Kevin ChapdeLaine – Treasurer
 - Jack Lavold-Manager
- SWWD named US Bank, 4M Fund/PMA, and Northland Securities as its financial institutions and the South Washington County Bulletin and Woodbury Bulletin as its official newspapers for 2018. Regular Meetings will continue to be on the second Tuesday of the month at 6:00 pm. Manager per diems will be at the statutory rate, mileage reimbursement will be at the IRS allowable rate, and all other reimbursements will be at cost. The Managers reviewed the SWWD policies, permit application and fee schedule.
- Motion was made by Manager ChapdeLaine to approve 2018 Election of Officers, 2018 Annual Information, the SWWD Policy Manual, Permit Application and fee schedule. Manager Madigan seconded. Motion carried unanimously. A motion was made by Manager Madigan to pass a resolution in recognition of Manager Lavold tenure as SWWD President. Manager Pereira seconded. Motion carried unanimously.

7. 2018 BMP Cost Share

- The Managers reviewed the 2017 BMP Cost Share program summary, and the 2018 BMP Cost Share program. The BMP Cost Share budget for 2018 is \$70,000.00. After discussion, a motion was made by Manager Pereira to approve the 2018 BMP Cost Share program and budget. Manager ChapdeLaine seconded. Motion carried unanimously.

8. Washington Conservation District 2018 Agreement

- The managers reviewed the 2018 WCD Agreement. A motion was made by Manager ChapdeLaine to approve 2018 WCD Service Agreement. Manager Pereira seconded. Motion carried unanimously.

9. 2018 Legal Services Agreement

- The managers reviewed the 2018 Legal Services Agreement with Jack Clinton with Johnson/Turner. A motion was made by Manager Madigan to approve 2018 Legal Services Agreement with Jack Clinton and Johnson/Turner. Manager ChapdeLaine seconded. Motion carried unanimously.

10. Easement with the City of Cottage Grove Ravine Parkway

- The managers previously approved easements to the City of Cottage Grove for parcels A and B in the Ravine Parkway. Parcel C was missing from the original agreement. Attorney Clinton prepared the easement agreement for parcel C. The managers reviewed the parcel information. A motion was made by Manager Madigan to approve the easement for parcel C to the City of Cottage Grove. Manager ChapdeLaine seconded. Motion carried unanimously.

11. 2017 Administrator Review

- At 6:55 pm, the managers moved to a closed session to discuss the 2017 SWWD Administrator's performance review.

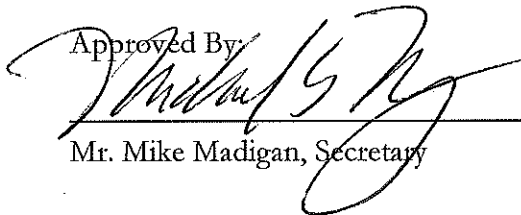
12. Adjourn

- The next regular Board Meeting will be held on Tuesday, February 13th at 6:00 pm. A motion was made by Manager Madigan to adjourn at 8:10 p.m. Manager Pereira seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Office Manager

Approved By: 
Mr. Mike Madigan, Secretary

2-13-18
Date

