

Regular Meeting  
**South Washington Watershed District**  
**Tuesday, January 8, 2019**  
**6:00 p.m.**

Woodbury City Hall  
8301 Valley Creek Road, Woodbury, MN 55125

**1. Call to Order and Setting of Agenda**

Manager Pereira called the meeting to order at 6:05 p.m.

Items added to the Consent Calendar: Item #10-2019 BMP Cost Share Program. Item #11-Metro Watershed Partners Contribution. Item #12-2019 Road Salt Symposium Sponsorship. A motion was made by Manager Johnson to approve the meeting agenda. Manager Madigan seconded. Motion carried unanimously.

**Roll Call:**

Don Pereira-President

Brian Johnson-Vice President

Mike Madigan, Secretary

Jack Lavold, Manager

**Staff:**

Matt Moore, District Administrator

Melissa Imse, Office Manager

John Loomis, Water Resources Program Manager

Andy Schilling, Watershed Restoration Specialist

Jack Clinton, Attorney

**Others:** None

**2. Public Open Forum:** None

**3. Consent Agenda**

Items on the Consent Agenda include: December 11, 2018 Regular Board meeting minutes, December Treasurer's Report: accounts payable \$158,468.43, accounts receivable \$1,796,687.95, fund balance \$20,571,406.07 4M fund balance \$17,537,796.89, Calendar Events, Development Reviews, Wetland Conservation Act, Cost Share, Miscellaneous Correspondence, Item #10-2019 BMP Cost Share Program, Item #11-Metro Watershed Partners Contribution, and Item #12-2019 Road Salt Symposium Sponsorship. A motion was made by Manager Lavold to approve the consent agenda. Manager Madigan seconded. Motion carried unanimously.

**4. Manager's Report-**Manager Lavold took the Oath of Office.

- **Manager Pereira-** None
- **Manager Johnson-** None
- **Manager ChapdeLaine-** None
- **Manager Madigan-** None
- **Manager Lavold-** None

**5. Administrator Report**

- **SWWD Project Updates.** Included in the board packet are project updates on: SWWD Watershed Overflow, Grey Cloud Slough, Trout Brook, Conservation Corridor, BMP Design

work, East Mississippi Modeling and Retrofit Analysis, Lower St. Croix Rural BMP Targeting, and Markgrafs Lake Retrofit Analysis. Administrator Moore provided an update on the Overflow Phase V project. SRF and CAN engineers have reviewed the geotechnical report from the additional borings performed in December, 2018. The engineer's recommendation is to open cut 80<sup>th</sup> Street and build a temporary bypass for adjacent property owners to use during construction. There is significant risk and cost implications for tunnel construction under 80<sup>th</sup> Street due to wet soil conditions and potential of cobbles and boulders. The Phase V property inspections were conducted December 18, 2018. The appraisal staff was able to access the properties and talk with Mr. Tom Goebel and Mr. Gordon and Myron Tank. McKinzie Metro Appraisal followed up with Mr. Jack Clinton with questions from land owners and an information request from Phase I in 2013. Mr. Clinton has provide the necessary information. The expected timeline for the appraisals is in the next two weeks.

- MAWD Legislative Reception and Breakfast. The MAWD Legislative Reception and Breakfast is February 20<sup>th</sup> and 21<sup>st</sup>. A motion was made by Manager Johnson to authorize Board members and staff to attend the MAWD Legislative Breakfast including registration and expenses. Manager Madigan seconded. Motion carried unanimously.

#### **6. City of Cottage Grove CCIP Payment Request**

- A motion was made by Manager Johnson to remove from the table the City of Cottage Grove CCIP Payment Request. Manager Madigan seconded. Motion carried unanimously. Ryan Burfeind with the City of Cottage Grover provided a memo further explaining the request for payment on Cottage Grove's CCIP grant for the Central Fire Station project. The approved grant was \$91,910 which was 35% of a projected project cost of \$262,000. Actual project cost ended up at \$337,546. The City is requesting SWWD to reconsider the grant amount. The difference would be an additional \$26,231. Based on the unique circumstances of the project, a motion was made by Manager Johnson to approve the additional funding request of \$26,231. Manager Lavold seconded. Motion carried on a 3-0 vote with Manager Johnson abstaining from the vote. The managers directed staff to develop language in the CCIP program policy that would address after-the-fact funding requests to bring back to the board for review.

#### **7. 2019 SWWD Board Annual Meeting**

- As per the SWWD Board and By-laws, the Board shall elect officers at the first regularly scheduled meeting in January.
- Officers for 2019 are:
  - Don Pereira – President
  - Brian Johnson – Vice President
  - Mike Madigan – Secretary
  - Kevin ChapdeLaine – Treasurer
  - Jack Lavold- Manager
- SWWD named US Bank, 4M Fund/PMA, and Northland Securities as its financial institutions and the South Washington County Bulletin and Woodbury Bulletin as its official newspapers for 2019. Regular Meetings will continue to be on the second Tuesday of the month at 6:00 pm. Manager per diems will be at the statutory rate, mileage reimbursement will be at the IRS allowable rate, and all other reimbursements will be at cost. The Managers reviewed the SWWD policies, permit application and fee schedule.

- Motion was made by Manager Madigan to approve 2019 Election of Officers, 2019 Annual Information, the SWWD Policy Manual, Permit Application and fee schedule. Manager Lavold seconded. Motion carried unanimously.

**8. SWWD Lake Management Plans**

- SWWD's Watershed Management Plan calls for routine updating of existing lake management plans. Together with the City of Woodbury, SWWD retained Wenck Associates to review and update existing plans (Armstrong, Markgrafs, Wilmes, Powers, Colby, Ravine) and develop a new plan for La Lake. Wenck was directed to identify progress since the previous plans and identify internal loading and potential controls. The managers reviewed the executive summary from the report. After discussion, a motion was made by Manager Madigan to accept the SWWD Lake Management Plans as a guidance document to the SWWD Watershed Management Plan. Manager Johnson seconded. Motion carried unanimously.

**9. SWWD Watershed Management Plan Amendment**

- SWWD's Watershed Management Plan (WMP) was adopted in October 2016 with the expectation that it would be periodically updated. Since the plan was adopted, efforts have resulted in several new or updated guidance documents that the Board has directed staff to incorporate into the WMP. In addition, staff has identified some information to be updated. Staff prepared a summary of the proposed 2019 plan amendment for the Board to review. It is expected to be accepted by BWSR as a minor plan amendment. After discussion, a motion was made by Manager Johnson to approve resolution #2019-001, authorizing staff to submit the 2019 WMP amendment to BWSR and identified plan review agencies, municipalities, and Washington County for 30 day review. Manager Madigan seconded. Motion carried unanimously.

**13. SWWD 2018 Administrator Review**

- A motion was made by Manager Johnson to approve the 2018 Administrators Performance Review. Manager Madigan seconded. Motion carried unanimously.

**14. Adjourn**

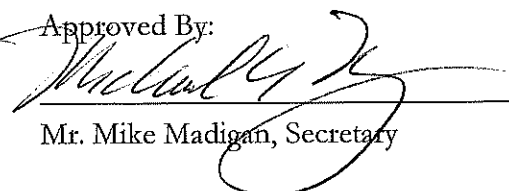
- The next regular Board Meeting will be held on Tuesday, February 12<sup>th</sup> at 6:00 pm. A motion was made by Manager Johnson to adjourn at 6:41 pm. Manager Lavold seconded. Motion carried unanimously.

Respectfully submitted,

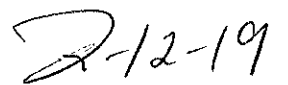


Melissa Imse, Office Manager

Approved By:



Mr. Mike Madigan, Secretary



Date

