

Regular Meeting
South Washington Watershed District
Tuesday, June 11, 2019
6:00 p.m.
Woodbury City Hall
8301 Valley Creek Road, Woodbury, MN 55125

1. Call to Order and Setting of Agenda

Manager Pereira called the meeting to order at 6:00 p.m.

Item #15 was added to the agenda: Temporary Construction Easement, Parkview Pointe, Cottage Grove for Summergate Development, LLC

A motion was made by Manager Lavold to approve the meeting agenda with one addition. Manager ChapdeLaine seconded. Motion carried unanimously.

Roll Call:

- Don Pereira, President
- Kevin ChapdeLaine, Treasurer
- Jack Lavold, Manager

Staff:

- Matt Moore, District Administrator
- John Loomis, Program Manager
- Andy Schilling, Watershed Restoration Specialist
- Jack Clinton, Attorney

Others:

- None

2. Public Open Forum None

3. Consent Agenda

Items on the Consent Agenda include: May 14, 2019 Regular Board meeting minutes, May Treasurer's Report: accounts payable \$124,189.91 accounts receivable \$30,499.80, fund balance \$16,721,712.93, 4M fund balance \$16,741,665.23, Calendar of Events, Development Reviews, Wetland Conservation Act, Cost Share Program, Miscellaneous Correspondence.

A motion was made by Manager Lavold to approve the consent agenda. Manager ChapdeLaine seconded. Motion carried unanimously.

4. Manager's Report

Manager Lavold - No report.

Manager ChapdeLaine - No report.

Manager Pereira - Manager Pereira reported that he attended the Lower St. Croix 1W1P Policy Committee meeting and the plan is coming together. Also attended the Washington County Water Consortium meeting and geology tour.

5. Administrator Report

SWWD Project Updates. Included in the board packet are project updates on: SWWD Watershed Overflow, Grey Cloud Slough, Trout Brook, Conservation Corridor, BMP Design work, East Mississippi Modeling and Retrofit Analysis, Lower St. Croix Rural BMP Targeting, and Markgrafs Lake Retrofit Analysis.

Overflow Phase V. Final plans and specifications have been completed. Right-of-way acquisition offers have been delivered to the land owners for their consideration. Staff and SRF will begin to follow up with land owners.

SWWD BMP Cost Share Policy Change. Staff is requesting the Board authorize Staff to sign cost share agreements within the annually approve budget. This will expedite some projects for land owners. A motion was made by Manager ChapdeLaine to approve the SWWD BMP Cost Share policy change. Manager Lavold seconded. Motion carried unanimously.

August SWWD Board Meeting Date. The Regular SWWD August Board meeting falls on primary election day therefore the meeting date must be changed and set to provide for notice of the 2020 budget hearing. The meeting will be held on Monday August 12, 2019 at 6:00 pm Woodbury City Hall.

- 6. MS4 Annual meeting and Public Hearing.** A motion was made by Manager Lavold to open the Public Hearing. Manager ChapdeLaine seconded. Motion carried unanimously. No one from the public were present to provide comment. Staff will prepare the annual report and submit to the State. A motion was made by Manager ChapdeLaine to close the Public Hearing. Manager Lavold seconded. Motion carried unanimously.
- 7. 2020 Draft Budget.** The first draft of the 2020 budget was presented to the Board. The first draft represents a 7% overall increase from the 2019 budget. Staff will begin working through each management area and the operational budget to refine for July.
- 8. City of Lake Elmo Local Water Management Plan.** The SWWD has reviewed the Lake Elmo Local Water Management Plan and is in receipt of Metropolitan Council comments regarding the plan. Staff is recommending approval of the plan with approval of Resolution #2019-007. A motion was made by Manager Lavold to approve Resolution #2019-007. Manager ChapdeLaine seconded. Motion carried unanimously.
- 9. 2019 Vegetation Management Change Order.** A small portion of the overflow channel in Ravine Park was excluded from the 2019 vegetation management plan. During the final phases of the goat operation it was decided to address the excluded area. Staff authorized the work and is requesting Board approval. A motion was made by Manager Lavold to approve Change Order #1 for Minnesota Native Landscapes in the amount of \$1,468.75. Manager ChapdeLaine seconded. Motion carried unanimously.
- 10. Lake and Middleton Outdoor Classrooms.** The Lake Middle and Middleton Elementary School Campus Greening Project in Woodbury consists of over 15 acres of turfgrass converted to prairie as well as 200 trees planted in 2018. South Washington County School District has agreed to provide \$20,000.00 towards outdoor

classroom construction. Two quotes were received for the project and Outdoor Lab Landscape Design, Inc. provided the lowest quote of \$29,891.50. Staff recommends awarding Outdoor Lab Landscape Design, Inc. with the project and using SWWD education funds to pay the portion of the project not covered by the school district (\$9,891.50). A motion was made by Manager ChapdeLaine to award the project and allocate the education funds. Manager Lavold seconded. Motion carried unanimously.

11. **Task Order WCD 2019-002 Wagner Grassed Waterway.** This project task order with the Washington Conservation District will provide final design, bidding, and construction observation for agriculture water quality BMP on the property of Butch Wagner, located in Denmark Township. This BMP includes improvements to an existing, but undersized grassed waterway as well as adding an additional grassed waterway totaling approximately 1,900 linear feet. A motion was made by Manager Lavold to approve the Task Order WCD 2019-002. Manager ChapdeLaine seconded. Motion carried unanimously.
12. **Task Order WCD 2019-003 McQuade Ravine Stabilization.** This project task order with the Washington Conservation District will provide final design, bidding, and construction observation for a ravine stabilization project spanning several properties, located in Denmark Township. The ravines drain directly into the St. Croix. The project was identified in the 2017 Trout Brook Ravine Stormwater Retrofit Analysis having the potential to capture over 31 lbs of total phosphorus and 35 tons of total sediment annually. A motion was made by Manager ChapdeLaine to approve the MOU with the City of St. Paul Park for up to \$21,250. Manager Lavold seconded. Motion carried unanimously.
13. **Project Documentation Camera Purchase.** In the past the SWWD has used a camera to document the construction and progress of large projects. Sensera was recommended by District partners. Staff recommends approval of the purchase which will be used to document large projects, starting with the Trout Brook restoration work at Afton Alps. A motion was made by Manager Lavold to approve purchase of the project camera and accessories for \$9,963.00. Manager ChapdeLaine seconded. Motion carried unanimously.
14. **St. Paul Park Underground BMP Preliminary Design.** The SWWD has existing MOUs with the City of St. Paul Park and South Washington School District to allow a future underground stormwater BMP system on Nuevas Fronteras School property. The drainage area directed to the BMP is 51 acres. This task order is for HR Green to develop preliminary design plans for the underground stormwater BMP for SWWD staff can submit the project for State Clean Water Fund grant funding. A motion was made by Manager Lavold to approve Task Order HRG 2019-003 in the amount of \$11,369.00. Manager ChapdeLaine seconded. Motion carried unanimously.
15. **Temporary Easement Parkview Pointe, Cottage Grove, Summergate Development.** Summergate Development, LLC is requesting approval of a temporary construction easement on SWWD property north of Military Road. The purpose of the easement is to excavate sand from the CDSF basin for adjacent development. The result will be additional basin development in exchange for the sand. A motion was made by Manager Lavold to approve the Summergate Development, LLC temporary easement. Manager ChapdeLaine seconded. Motion carried unanimously.

16. Adjourn

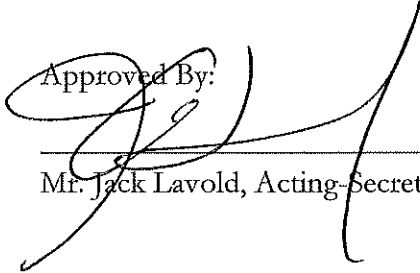
The next regular Board Meeting will be held on Tuesday, July 9th at 6:00 pm. A motion was made by Manager Lavold to adjourn at 6:38 pm. Manager ChapdeLaine seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Office Manager

Approved By:



Mr. Jack Lavold, Acting Secretary

7/9/19

Date