

Regular Meeting
South Washington Watershed District
Tuesday, November 12, 2019
6:00 p.m.
Woodbury City Hall
8301 Valley Creek Road, Woodbury, MN 55125

1. Call to Order and Setting of Agenda

Manager Pereira called the meeting to order at 6:01 p.m. A motion was made by Manager Johnson to move item #7-South Washington County School District 833 Memorandum of Understanding to the consent calendar, and to remove Item#10-Overflow Phase V-Tanks Offer from the agenda. Manager ChapdeLaine seconded. Motion carried unanimously.

Roll Call:

- Don Pereira, President
- Brian Johnson, Vice President
- Kevin ChapdeLaine, Treasurer
- Mike Madigan, Secretary
- Jack Lavold, Manager

Staff:

- Matt Moore, District Administrator
- Melissa Imse, Office Manager
- John Loomis, Program Manager
- Tony Randazzo, Watershed Restoration Specialist
- Jack Clinton, Attorney

Others: None

2. Public Open Forum None

3. Consent Agenda

Items on the Consent Agenda include: October 8, 2019 Regular Board meeting minutes, October Treasurer's Report: accounts payable \$623,097.20 accounts receivable \$45,693.30, fund balance \$17,518,289.82 4M fund balance \$17,565,467.13, Calendar of Events, Development Reviews, Wetland Conservation Act, Cost Share Program, Miscellaneous Correspondence, and Agenda Item #7-South Washington County School District 833-Memorandum of Understanding. A motion was made by Manager Johnson to approve the consent agenda. Manager ChapdeLaine seconded. Motion carried unanimously.

4. Manager's Report

Manager Pereira – Manager Pereira reported that he attended a meeting with Manager Lavold and Administrator Moore.

Manager Johnson – Manager Johnson reported that he attended the SWWD employee benefit meeting with SWWD Staff and the Water Consortium meeting.

Manager Lavold – Manager Lavold reported that he will not be seeking re-appointment to the SWWD Board when his term is up in May. Manager Lavold has served on the SWWD Board for 22 years.

Manager Madigan – Manager Madigan reported that he has been nominated by the City of Woodbury to serve another term on the SWWD Board.

Manager ChapdeLaine – Manager ChapdeLaine reported that he attended the SWWD employee benefit meeting with SWWD Staff.

5. Administrator Report

SWWD Project Updates. Included in the board packet are project updates on: SWWD Watershed Overflow, Grey Cloud Slough, Trout Brook, Conservation Corridor, BMP Design work, East Mississippi Modeling and Retrofit Analysis, Lower St. Croix Rural BMP Targeting, and Markgrafs Lake Retrofit Analysis.

MAWD Annual Meeting Resolutions and Voting Delegates. The MAWD Annual meeting is December 5-7 at Arrowwood Conference Center in Alexandria. The managers reviewed the proposed resolutions. The SWWD voting delegates for the MAWD Annual meeting will be Manager Pereira and Manager Lavold.

Lower St. Croix One Watershed One Plan (LSC1W1P) Joint Powers Agreement (JPA). The managers reviewed the LSC1W1P JPA. The LSC1W1P policy committee is requesting each partner discuss their preference for going forward with implementation and which level of organization is desired. The managers would prefer a collaborative effort versus a JPA.

- 6. Afton Alps-Trout Brook Signage.** Dogtooth Designs has completed design for 4 signs to be installed at the Afton Alps – Trout Brook project site. Two signs will attach to new pedestrian bridges crossing the new channel. Two remaining signs will be installed on two 3-sided kiosks on the new Afton Alps pavilion area. Total cost for fabrication of the signs, kiosks, and delivery is approximately \$20,000. Great River Greening has secured \$3,500 in State grant funds to support the signage. Afton Alps has budgeted \$6,000 and has staff that will install the kiosks and signage. After discussion, a motion was made by Manager Madigan to approve the Afton Alps-Trout Brook sign expenditure for up to \$11,000. Manager Johnson seconded. Motion carried unanimously.

- 7. South Washington County School District 833 Memorandum of Understanding.** The managers approved the South Washington County School District 833 MOU for Valley Crossing and Crestview Elementary schools under the Consent Agenda.

- 8. 2020 Employee Benefits.** The Board personnel committee met with Staff to discuss the 2020 health insurance benefits. The personnel committee is recommending the following Policies for 2020:

Health Insurance: The District will offer one small group health insurance plan based on employee consensus. The District will pay up to \$850.00 per month of the monthly premium. If the health insurance monthly premium is over \$850.00, the employee will be responsible for the remainder of the premium costs, by a payroll deduction of his/her wages.

Health Savings Account: If the employees preferred health insurance plan is one with a Health Saving Account (HSA), the District will contribute up to \$2,000.00 per employee to help fund the HSA. The employee may elect to

contribute to the HSA up to the set limits established by the Internal Revenue Service by a payroll deduction of his/her wages. The HSA account is administered through Optum Bank. The District will pay the monthly administrative fee for the HSA. The annual elected contribution funds to the HSA will be available on January 1st. The employee will be responsible for any tax reporting requirements. If the employee leaves the District before the HSA contribution funds are earned, the District will retain the amount owed to the District from the employees final pay check. The employee will be responsible for re-payment in full to the District. After discussion a motion was made by Manager Johnson to adopt the health and health savings account insurance policies recommended by the personnel committee for 2020. Manager ChapdeLaine seconded. Motion carried unanimously. Staff will update the SWWD employee handbook to reflect the changes.

9. **Closed Session: Overflow Phase V-Tanks Offer.** A motion was made by manager Johnson to move into closed session. Manager ChapdeLaine seconded. Motion carried unanimously. The purpose of the closed meeting was to discuss the counter offer from the Tanks. At 7:04 p.m., a motion was made by Manager Lavold to reconvene the regular meeting. Manager Johnson seconded. Motion carried unanimously.

10. **Overflow Phase V-Tanks Offer.** This item was removed from the meeting agenda.

11. **Adjourn**

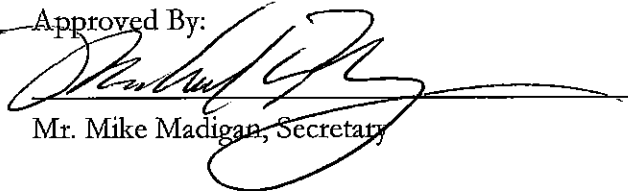
The next regular Board Meeting will be held on Tuesday, December 10th at 6:00 pm. A motion was made by Manager Johnson to adjourn at 7:05 pm. Manager Madigan seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Office Manager

Approved By:



Mr. Mike Madigan, Secretary

12-10-19

Date

