

Regular Meeting  
South Washington Watershed District  
Tuesday, October 8, 2019  
6:00 p.m.  
Woodbury City Hall  
8301 Valley Creek Road, Woodbury, MN 55125

**1. Call to Order and Setting of Agenda**

Manager Pereira called the meeting to order at 6:01 p.m. No changes were made to the agenda.

**Roll Call:**

- Don Pereira, President
- Brian Johnson, Vice President
- Mike Madigan, Secretary
- Jack Lavold, Manager

**Staff:**

- Matt Moore, District Administrator
- Melissa Imse, Office Manager
- John Loomis, Program Manager
- Jack Clinton, Attorney

**Others:**

- Tony Randazzo

**2. Public Open Forum None**

**3. Consent Agenda**

Items on the Consent Agenda include: September 10, 2019 Regular Board meeting minutes, September Treasurer's Report: accounts payable \$194,764.11 accounts receivable \$27,596.00, fund balance \$18,095,693.72, 4M fund balance \$18,159,421.24, Calendar of Events, Development Reviews, Wetland Conservation Act, Cost Share Program, and Miscellaneous Correspondence. A motion was made by Manager Lavold to approve the consent agenda. Manager Johnson seconded. Motion carried unanimously.

**4. Manager's Report**

**Manager Pereira** – Manager Pereira reported that he attended the Ravine Parkway ribbon cutting.

**Manager Johnson** – Manager Johnson reported that he attended the Ravine Parkway ribbon cutting, budget meetings with Washington County Commissioners Weik and Karwoski, and met with the City of Woodbury leadership team.

**Manager Lavold** – Manager Lavold reported that he attended the budget meeting with Washington County Commissioner Johnson, and the Ravine Parkway ribbon cutting.

**Manager Madigan** – Manager Madigan thanked John Loomis for helping with the presentation for Grove Methodist Church. Manager Madigan reported that he met with the City of Woodbury leadership team.

**5. Administrator Report**

**SWWD Project Updates.** Included in the board packet are project updates on: SWWD Watershed Overflow, Grey Cloud Slough, Trout Brook, Conservation Corridor, BMP Design work, East Mississippi Modeling and Retrofit Analysis, Lower St. Croix Rural BMP Targeting, and Markgrafs Lake Retrofit Analysis.

**SWWD Watershed Restoration Specialist Hiring Update.** Administrator Moore introduced Tony Randazzo, the new SWWD Watershed Restoration Specialist to the Board. Tony will be starting with SWWD on October 21.

**Excess Culvert Section Removal and Demolition.** As part of the Ravine Parkway/CDSF project, the 10x14 box culvert under Military Road was salvaged. SWWD was able to reuse all of the full sections of the culvert as part of the Trout Brook stream project. Remaining end sections were hauled away and disposed by the Ravine Parkway contractor. The invoice for that work is enclosed. Staff recommends approval of payment. A motion was made by Manager Johnson to approve payment of \$7,444.80 to S.M. Hentges and Sons for the culvert removal. Manager Lavold seconded. Motion carried unanimously.

**Request for Professional Services.** The biannual solicitation for professional services has been sent to the existing pool of consultants and advertised in the Bulletin Newspaper. Proposals are due by November 6. A Board sub-committee will review the proposals and make a recommendation to the full board at the December meeting.

**Minnesota Association of Watershed Districts (MAWD) Annual Meeting.** The MAWD Annual meeting is December 5-7 at Arrowwood Conference Center in Alexandria. Staff will send in a group registration. A motion was made by Manager Johnson to approve the registration and expenses for SWWD Staff and Managers to attend the 2019 MAWD Annual Conference. Manager Madigan seconded. Motion carried unanimously.

**Washington County Budget Presentation.** The budget meeting with the Washington County Commissioners is Tuesday, October 15. The managers reviewed the SWWD project slide and budget information that will be presented at the meeting. Staff also scheduled individual meetings with each of the County Commissioners to go over in more detail the SWWD 2020 budget.

**Office Update.** The SWWD office within the City of Woodbury Public Works building is substantially complete. New office furniture was installed on October 4th. Staff plans to move into the new office space the week of October 14th. The City of Woodbury is working on the final cost for the SWWD office build out. Staff will provide a board tour as soon as the move is complete.

- 6. 2020 Stormwater Utility Fee Certification Resolution #2019-009.** After discussion, a motion was made by Manager Johnson to approve resolution #2019-009, the 2020 Stormwater Utility Fee Certification for \$2,747,818. Manager Madigan seconded. Motion carried unanimously.
- 7. Biscoe Purchase Agreement.** After discussion, a motion was made by Manager Madigan to approve the Biscoe Purchase Agreement and the prior authorization of

payment to Donald and Kathryn Biscoe in the amount of \$358,112.80. Manager Lavold seconded. Motion carried unanimously.

8. **Wagner Cost Share Agreement.** SWWD is partnering with the Washington Conservation District (WCD) to develop and implement a grassed waterway project in the St. Croix watershed. WCD has received a low bid of \$39,000 to complete the work. A motion was made by Manager Johnson to approve the Wagner Cost Share Agreement.
9. **Trout Brook Agreement.** The Trout Brook stream project is progressing. There have been multiple change orders and quantity adjustments during construction. Most notably, changes were made to increase use of erosion control blanket throughout the newly constructed stream to account for the abbreviated construction season that did not allow for vegetation establishment, modification to the culvert bedding specification and culvert repair, and a substantial increase in quantities for utilities encountered and relocated. Great River Greening has accessed additional construction contingency funds through their grant sources and are requesting SWWD provide additional funds to cover the balance. The additional cost to SWWD is \$113,517. This should take us through the end of the project. A motion was made by Manager Johnson to approve the amended Trout Brook agreement with Great River Greening in the amount of \$113,517. Manager Madigan seconded. Motion carried unanimously.

#### 10. Adjourn

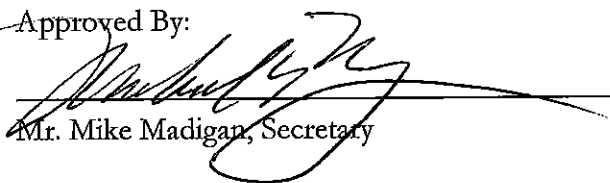
The next regular Board Meeting will be held on Tuesday, November 12<sup>th</sup> at 6:00 pm. A motion was made by Manager Lavold to adjourn at 6:47 pm. Manager Johnson seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Office Manager

Approved By:



Mr. Mike Madigan, Secretary

12-10-19

Date

