

Regular Meeting
South Washington Watershed District
Tuesday, December 10, 2019
6:00 p.m.
City of Woodbury Public Works
2301 Tower Drive, Woodbury, MN 55125

1. Call to Order and Setting of Agenda

Manager Pereira called the meeting to order at 6:01 p.m. A motion was made by Manager Madigan to move Item #6-2020 Final Levy Certification, Item #8-Professional Services 2020-2021, Item #11-Washington Conservation District 2020 Service Agreement to the consent calendar, and to remove item #13 SWWD Personnel Committee Review from the agenda. Manager ChapdeLaine seconded. Motion carried unanimously.

Roll Call:

- Don Pereira, President
- Kevin ChapdeLaine, Treasurer
- Mike Madigan, Secretary
- Jack Lavold, Manager

Staff:

- Matt Moore, District Administrator
- Melissa Imse, Office Manager
- John Loomis, Program Manager
- Tony Randazzo, Watershed Restoration Specialist
- Jack Clinton, Attorney

Others: None

2. Public Open Forum None

3. Consent Agenda

Items on the Consent Agenda include: November 12, 2019 Regular Board meeting minutes, November Treasurer's Report: accounts payable \$74,794.21 accounts receivable \$21,159.66, fund balance \$17,464,655.27 4M fund balance \$17,399,129.48, Calendar of Events, Development Reviews, Wetland Conservation Act, Cost Share Program, Miscellaneous Correspondence, and Agenda Item #6-2020 Final Levy Certification, Item #8-Professional Services 2020-2021, and Item #11, Washington Conservation District 2020 Service Agreement. A motion was made by Manager Madigan to approve the consent agenda. Manager ChapdeLaine seconded. Motion carried unanimously.

4. Manager's Report

Manager Pereira – Manager Pereira reported that he attended the MAWD Annual Meeting.

Manager Lavold – Manager Lavold reported that he attended the MAWD Annual Meeting.

Manager Madigan – Manager Madigan reported that he attend the MAWD Annual Meeting, and that he will be attending the 3M PFC’s meeting.

Manager ChapdeLaine – Manager ChapdeLaine reported that he has a contact for video production for SWWD.

5. Administrator Report

SWWD Project Updates. Included in the board packet are project updates on: SWWD Watershed Overflow, Grey Cloud Slough, Trout Brook, Conservation Corridor, BMP Design work, East Mississippi Modeling and Retrofit Analysis, Lower St. Croix Rural BMP Targeting, and Markgrafs Lake Retrofit Analysis.

2020 Campus Greening and Education Project Update. Staff is working with ISD833 to advance campus greening plans for Valley Crossing and Crestview Elementary Schools. Work is expected to begin this spring. Concurrently, Staff is working with EMWREP, Carpenter Nature Center, and School Staff to develop an experiential learning program at Valley Crossing and Crestview for 2020. The program will build on past education efforts by SWWD but also draw on capacity and existing programs at Carpenter. As plans for the program are finalized, staff will work with Carpenter on an agreement for the program. The 2020 budget includes \$20,000 in funding for experiential learning.

- 6. 2020 Final Levy Certification.** This item was approved under the Consent Agenda.
- 7. Overflow Phase V.** SRF Consulting has finalized plans and specifications for CDO Phase V. The Board reviewed the final plans and specification for the CDO Phase V. A motion was made by Manager Madigan to approve the plans and specifications and authorize staff to solicit bids. Manager Lavold seconded. Motion carried unanimously. Attorney Clinton provided an update on the land acquisition.
- 8. Professional Services for 2020-2021.** This item was approved under the Consent Agenda.
- 9. Trout Brook Conservation Easement, Task Order HRG 2019-004.** As part of the Trout Brook, Vail agreed to donate a conservation easement covering the stream corridor. This task order authorizes staff to work with HR Green surveyors and CAD technicians to develop final easement exhibits and legal description. Final documents will be provided to Minnesota Department of Natural Resources who will hold the easement. A motion was made by Manager Madigan to approve the Trout Brook Conservation Easement, Task Order HRG 2019-004. Manager Lavold seconded. Motion carried unanimously.
- 10. East Mississippi Modeling Agreement.** HR Green developed SWWD’s East Mississippi XP SWMM models. There are currently ongoing intercommunity flow issues at the Woodbury/Newport municipal boundary. Staff anticipates a need to refine and operate SWWD’s models in support of Woodbury and Newport as all parties work to define and address identified issues. The attached task order approves modeling support as needed by HR Green. There is \$15,000 in the 2020 budget to support this modeling effort. A motion was made by Manager Madigan to approve the East Mississippi Modeling agreement with HR Green. Manager ChapdeLaine seconded. Motion carried unanimously.

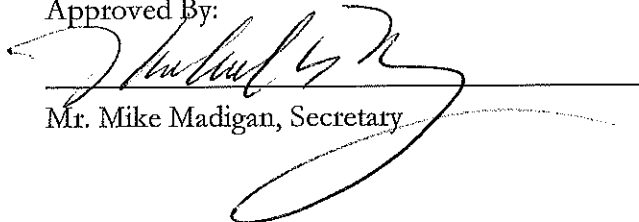
11. **Washington Conservation District 2020 Service Agreement.** This item was approved under the Consent Agenda.
12. **City of Cottage Grove Deferred Assessment Waiver Agreement for Ravine Parkway.** The construction of Ravine Parkway was assessed to surrounding properties. Property owners, including the SWWD, were asked to pay the assessment or sign a waiver to defer to future development. The SWWD waived the assessment with the sale of the property to Donnay Homes however the waiver was never signed. A motion was made by Manager Madigan to approve the City of Cottage Grove Deferred Assessment Waiver for Ravine Parkway. Manager Lavold seconded. Motion carried unanimously.
13. **SWWD Personnel Committee Staff Reviews.** This item was removed from the meeting agenda.
14. **Adjourn**
The next regular Board Meeting will be held on Tuesday, January 14th at 6:00 pm. A motion was made by Manager Chapdelaine to adjourn at 7:04 pm. Manager Madigan seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Office Manager

Approved By:


Mr. Mike Madigan, Secretary

1/14/2020
Date

