

Regular Meeting
South Washington Watershed District
Tuesday, January 14, 2020
6:00 p.m.

City of Woodbury Public Works
2301 Tower Drive, Woodbury, MN 55125

1. Call to Order and Setting of Agenda

Manager Pereira called the meeting to order at 6:01 p.m. A motion was made by Manager Johnson to move Item #7-2020 BMP Cost Share Program, Item #10-Carpenter Nature Center Agreement, Item #11-City of Woodbury Irrigation Controllers Program Agreement, and Item #12-CCIP Agreement Extension to the Consent Calendar. Manager Madigan seconded. Motion carried unanimously.

Roll Call:

- Don Pereira, President
- Brian Johnson, Vice President
- Kevin ChapdeLaine, Treasurer
- Mike Madigan, Secretary
- Jack Lavold, Manager

Staff:

- Matt Moore, District Administrator
- Melissa Imse, Operations Manager
- John Loomis, Program Manager
- Tony Randazzo, Watershed Restoration Specialist
- Jack Clinton, Attorney

Others: None

2. Public Open Forum None

3. Consent Agenda

Items on the Consent Agenda include: December 10, 2019 Regular Board meeting minutes, December 18, 2019 Special meeting minutes, December Treasurer's Report: accounts payable \$278,870.61 accounts receivable \$2,469,835.06, fund balance \$19,655,619.72, 4M fund balance \$19,783,026.71, Calendar of Events, Development Reviews, Wetland Conservation Act, Cost Share Program, Miscellaneous Correspondence, and Agenda Item #7-2020 BMP Cost Share Program, Item #10-Carpenter Nature Center Agreement, Item #11-City of Woodbury Irrigation Controllers Program Agreement, and Item #12-CCIP Agreement Extension to the Consent Calendar. A motion was made by Manager Lavold to approve the consent agenda. Manager Johnson seconded. Motion carried unanimously.

4. Manager's Report

Manager Pereira – Manager Pereira reported that he attended the Water Consortium Meeting.

Manager Lavold – No report.

Manager Johnson – Manager Johnson reported that he attended the EMWREP year-end meeting and the Water Consortium Meeting.

Manager Madigan – Manager Madigan reported that he attend the 3M PFC's meeting.

Manager ChapdeLaine – Manager ChapdeLaine reported that he attend the 3M PFC's meeting.

5. Administrator Report

SWWD Project Updates. Included in the board packet are project updates on: SWWD Watershed Overflow, Grey Cloud Slough, Trout Brook, Conservation Corridor, BMP Design work, East Mississippi Modeling and Retrofit Analysis, Lower St. Croix Rural BMP Targeting, and Markgrafs Lake Retrofit Analysis.

Overflow Phase V. At the December 18th special meeting, Attorney Clinton provided the Managers with the Tank Property Agreements of Purchase and Sale for Parcels 3, 4, 6, 7, and 8. The Managers reviewed and approved the property purchase agreements at the December 18th special meeting. The purchase agreements will be sent to the Tank's Attorney for signature. The Managers authorized Staff to solicit for construction bids at the December 10, 2019 regular meeting. The bid opening will be February 5, 2020 with the contract award consideration at the February 11, 2020 regular meeting.

6. 2020 SWWD Board Annual Meeting.

As per the SWWD Board and By-laws, the Board shall elect officers at the first regularly scheduled meeting in January.

- Officers for 2020 are:
- Don Pereira – President
- Brian Johnson – Vice President
- Mike Madigan – Secretary
- Kevin ChapdeLaine – Treasurer
- Jack Lavold- Manager

- SWWD named US Bank, 4M Fund/PMA, and Northland Securities as its financial institutions and The Bulletin as its official newspaper for 2020. Regular Meetings will continue to be on the second Tuesday of the month at 6:00 pm. Manager per diems will be at the statutory rate, mileage reimbursement will be at the IRS allowable rate, and all other reimbursements will be at cost. The Managers reviewed the SWWD policies, permit application and fee schedule. A motion was made by Manager Johnson to approve 2020 Election of Officers, 2020 Annual Information, the SWWD Policy Manual, Permit Application and fee schedule. Manager ChapdeLaine seconded. Motion carried unanimously.

7. 2020 BMP Cost Share Program. This item was approved under the Consent Agenda.

8. Lower St. Croix One Watershed One Plan. Staff included in the board packet a summary of the implementation plan for the Lower St. Croix One Watershed One Plan for the Board to review. The Lower St. Croix 1W1P will not replace the SWWD Watershed Management Plan, but work concurrently with it as a guidance document.

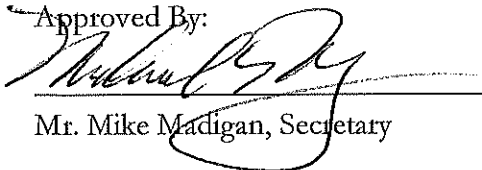
9. **15th and Cedar Project in Newport.** SWWD has previously identified and developed an underground BMP at 15th and Cedar in Newport. The BMP will treat stormwater that currently discharges directly to the Mississippi. Final plans and specifications are complete. A combination of State One Watershed One Plan funds and East Mississippi stormwater utility funds will be used to fund the project. A motion was made by Manager ChapdeLaine to approve the final plans and specifications and authorize Staff to advertise for bids. Manager Madigan seconded. Motion carried unanimously.
10. **Carpenter Nature Center Agreement.** This item was approved under the Consent Agenda.
11. **City of Woodbury Irrigation Controllers Program Agreement.** This item was approved under the Consent Agenda.
12. **CCIP Agreement Extensions.** This item was approved under the Consent Agenda.
13. **SWWD Personnel Committee Review.** The managers reviewed the 2019 annual performance review summary for the SWWD staff. Performance reviews have been discussed with the personnel committee. After discussion, a motion was made by Manager Johnson to approve the 2019 annual performance reviews for SWWD staff. Manager ChapdeLaine seconded. Motion carried unanimously.
At 7:12 p.m., a motion was made by Manager Lavold to adjourn to a closed session to discuss the District Administrator's 2019 Performance Review. Manager Pereira seconded. Motion carried unanimously. At 8:00 p.m., a motion was made by Manager Johnson to reconvene the regular meeting. Manager Madigan seconded. Motion carried unanimously.
14. **Adjourn**
The next regular Board Meeting will be held on Tuesday, February 11th at 6:00 pm. A motion was made by Manager Johnson to adjourn at 8:00 p.m. Manager Madigan seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Office Manager

Approved By:



Mr. Mike Madigan, Secretary

2/11/2020

Date

