

Regular Meeting
South Washington Watershed District
Tuesday, April 14, 2020
6:00 p.m.
Microsoft Teams Video Conference

1. Call to Order and Setting of Agenda

Manager Pereira called the meeting to order at 6:00 p.m. A motion was made by Manager Johnson to move Agenda Item #9-Wilmes Alum Treatment Facility Task Order with HR Green 2020-001, Item #10-Ravine Park Grazing Services Agreement with Washington County, Item #11-Lake Middle School and Middleton Elementary Vegetation Management Agreement with Landbridge Ecological, and Item#12-SWWD 2019 Annual Report to the Consent Calendar. Manager ChapdeLaine seconded. A roll-call vote was done for the motion:

- President Pereira-Yea
- Vice President Johnson-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Lavold-Yea

Motion carried unanimously.

Roll Call:

- Don Pereira, President
- Brian Johnson, Vice President
- Kevin ChapdeLaine, Treasurer
- Mike Madigan, Secretary
- Jack Lavold, Manager

Staff:

- Matt Moore, District Administrator
- Melissa Imse, Operations Manager
- John Loomis, Program Manager
- Tony Randazzo, Watershed Restoration Specialist
- Attorney Jack Clinton

Others: None

- 2. Public Open Forum** Dan Belka had sent comments on the proposed Wilmes Lake Alum treatment to Administrator Moore prior to the board meeting. Administrator Moore relayed those comments to the Managers during the meeting.

3. Consent Agenda

Items on the Consent Agenda include: March 10, 2020 Regular Board meeting minutes, March Treasurer's Report: accounts payable \$1,552,570.87 accounts receivable \$174,225.68, fund balance \$16,361,878.86, 4M fund balance \$16,586,731.68, Calendar of Events, Development Reviews, Wetland Conservation Act, Cost Share Program, Miscellaneous Correspondence, and Agenda Item #9-Wilmes Alum Treatment Facility Task Order with HR Green 2020-001, Item #10-Ravine Park Grazing Services Agreement with Washington County, Item #11-Lake Middle School and Middleton Elementary Vegetation Management Agreement with Landbridge Ecological, and Item#12-SWWD 2019 Annual Report to the Consent Calendar. A

motion was made by Manager Johnson to approve the consent agenda. Manager ChapdeLaine seconded. A roll-call vote was done for the motion:

- President Pereira-Yea
- Vice President Johnson-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Lavold-Yea

Motion carried unanimously.

4. **Manager's Report**

Manager Pereira – No report.

Manager Johnson – No report.

Manager ChapdeLaine – Manager ChapdeLaine reported that he attended the 3M drinking water meeting.

Manager Madigan – Manager Madigan reported that he attended the 3M drinking water meeting.

Manager Lavold – No report.

5. **Administrator Report**

SWWD Project Updates. Included in the board packet are project updates on: SWWD Learning Center, SWWD Watershed Overflow, Trout Brook, Glacial Valley Park and Open space, BMP Design work, East Mississippi Modeling and Retrofit Analysis, Markgrafs Lake Retrofit Analysis, and Northern Watershed Regional BMPs.

Washington Conservation District (WCD) Lake Monitoring Update. WCD continues to assess operations under covid19 stay home orders. To date, WCD has determined that the only work that is essential is setting and surveying lake gauges on basins with flooding concerns. All work is being completed by solo workers. SWWD will coordinate with WCD on monitoring priorities once it is safe to expand field operations.

6. **Overflow Phase V, Change Order #1 and Pay Request #1.** The change order of \$8,000 is for a modified safety grate on the outlet that should help prevent the public from entering the pipe. A motion was made by Manager Johnson to approve Change Order #1 for \$8,000. Manager ChapdeLaine seconded. A roll-call vote was done for the motion:

- President Pereira-Yea
- Vice President Johnson-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Lavold-Yea

Motion carried unanimously.

The pay request #1 of \$1,058,436.44 includes work completed through March 31, 2020 and material cost of all pipe delivered to the site. A motion was made by Manager Lavold to approve the Pay Request #1 for \$1,058,436.44. Manager ChapdeLaine seconded. A roll-call vote was done for the motion:

- President Pereira-Yea
- Vice President Johnson-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Lavold-Yea

Motion carried unanimously.

7. **2020 Coordinated Capital Improvement Program.** The Board authorized the 2020 CCIP program funding for \$575,000 at the February 11, 2020 board meeting. SWWD received nine applications for the 2020 CCIP program. Additionally, SWWD has \$50,000 available in carry over from previous years. Total available funds available for CCIP grants is \$625,000. The CCIP applications are:

- **City of Lake Elmo Pre-wetting Equipment \$1,785.50**
- **City of Cottage Grove Eastbrooke Infiltration \$163,219**
- **City of Cottage Grove CG Apartments BMP \$194,403.50**
- **City of Cottage Grove Free Board Assessment \$16,960**
- **City of Cottage Grove Bathymetric Assessment \$10,000**
- **City of Woodbury Erin Court BMP \$125,000**
- **City of Woodbury Bailey's Arbor Ponds Rehab \$100,000**

A motion was made by Manager Johnson to approve the 2020 CCIP applications for up to \$611,368, and to authorize staff to execute the grant agreements. Manager ChapdeLaine seconded. A roll-call vote was done for the motion:

- President Pereira-Yea
- Vice President Johnson-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Lavold-Yea

Motion carried unanimously.

8. **Bailey Lake Lift Station Task Order with Kimley Horn.** Kimley Horn provided a scope and budget to evaluate the CDSF, CDO, and central drainage network through SWWD. Work will include optimizing the system to maximize resiliency and flood protection as well as updates to operation and maintenance plans for all active controls in the system. Total cost estimate is \$94,450. The City of Woodbury will contribute \$25,000. SWWD's portion of the cost is \$69,450. A motion was made by Manager Johnson to approve the Bailey Lake Lift Station Agreement with Kimley Horn for up to \$69,450, and to authorize staff to execute the Task Order. Manager Lavold seconded. A roll-call vote was done for the motion:

- President Pereira-Yea
- Vice President Johnson-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Lavold-Yea

Motion carried unanimously.

9. **Wilmes Alum Treatment Facility Task Order #2020-001, HR Green.** This item was approved under the Consent Agenda.

10. **Ravine Park Grazing Services Agreement with Washington County.** This item was approved under the Consent Agenda.

11. **Lake Middle School and Middleton Elementary Vegetation Management Agreement with Landbridge Ecological.** This item was approved under the Consent Agenda.

12. **SWWD 2019 Annual Report.** This item was approved under the Consent Agenda.

13. **Adjourn**

This was Manager Lavold's last SWWD Board Meeting. Mr. Lavold served the SWWD for over 25 years since the District was formed. The Managers thanked Manager Lavold for all of his years of service to the SWWD and that he will be missed by many. Manager Lavold thanked the Managers and Staff.

The next regular Board Meeting will be held on Tuesday, May 12th at 6:00 pm. A motion was made by Manager Lavold to adjourn at 6:41 p.m. Manager Johnson seconded. A roll-call vote was done for the motion:

- President Pereira-Yea
- Vice President Johnson-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Lavold-Yea

Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Office Manager

Approved By:

Mr. Mike Madigan, Secretary

Date

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Respectfully submitted,



Melissa Imse, Office Manager

Approved By:



Mr. Mike Madigan, Secretary

Date