

Regular Meeting  
South Washington Watershed District  
Tuesday, May 12, 2020  
6:00 p.m.  
Microsoft Teams Video Conference

**1. Call to Order and Setting of Agenda**

Manager Pereira called the meeting to order at 6:00 p.m. A motion was made by Manager Johnson to approve the agenda as set. Manager ChapdeLaine seconded. A roll-call vote was done for the motion:

- President Pereira-Yea
- Vice President Johnson-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Doucette-Yea

Motion carried unanimously.

**Roll Call:**

- Don Pereira, President
- Brian Johnson, Vice President
- Kevin ChapdeLaine, Treasurer
- Mike Madigan, Secretary
- Sharon Doucette, Manager

**Staff:**

- Matt Moore, District Administrator
- Melissa Imse, Operations Manager
- John Loomis, Program Manager
- Tony Randazzo, Watershed Restoration Specialist
- Attorney Jack Clinton

**Others:** None

**2. Public Open Forum** None

**3. Consent Agenda**

Items on the Consent Agenda include: April 14, 2020 Regular Board meeting minutes, April Treasurer's Report: accounts payable \$1,189,943.87 accounts receivable \$13,670.05, fund balance \$15,185,604.96, 4M fund balance \$15,049,999.99, Calendar of Events, Development Reviews, Wetland Conservation Act, Cost Share Program, and Miscellaneous Correspondence. A motion was made by Manager Johnson to approve the consent agenda. Manager Madigan seconded. A roll-call vote was done for the motion:

- President Pereira-Yea
- Vice President Johnson-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Doucette-Yea

Motion carried unanimously.

**4. Manager's Report**

Oath of Office-Manager Madigan and Manager Doucette took the Oath of Office to serve on the SWWD Board from 2020-2023.

**Manager Pereira** – Manager Pereira reported that he attended the Water Consortium meeting virtually on line.

**Manager Johnson** – No report.

**Manager ChapdeLaine** – No report.

**Manager Madigan** – No report.

**Manager Doucette** – No report.

**5. Administrator Report**

**SWWD Project Updates.** Included in the board packet are project updates on: SWWD Learning Center, SWWD Watershed Overflow, Trout Brook, Glacial Valley Park and Open space, BMP Design work, East Mississippi Modeling and Retrofit Analysis, Markgrafs Lake Retrofit Analysis, and Northern Watershed Regional BMPs.

- 6. Overflow Phase V, Pay Request #2.** Pay request #2 of \$2,651,601.54 includes work completed through April 30, 2020 and material cost of all pipe delivered to the site. A motion was made by Manager ChapdeLaine to approve Pay Request #2 for \$2,651,601.54. Manager Johnson seconded. A roll-call vote was done for the motion:

- President Pereira-Yea
- Vice President Johnson-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Doucette-Yea

Motion carried unanimously.

- 7. La Lake Memorandum of Understanding with the City of Woodbury.** SWWD and Woodbury staff and consultants have been working to evaluate high water and potential flooding concerns at La Lake. After review, it has been determined that a simple small diameter outlet will help maintain live storage in the lake while protecting property surrounding the lake and downstream in the Newport Bailey Meadows development. There is limited impact or benefit further downstream from Bailey Meadows. Woodbury will lead design and construction. SWWD's proposed cost is 50% of the total not to exceed \$25,000.

A motion was made by Manager Johnson to approve the La Lake Memorandum of Understanding with the City of Woodbury for up to \$25,000. Manager Madigan seconded. A roll-call vote was done for the motion:

- President Pereira-Yea
- Vice President Johnson-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Doucette-Yea

Motion carried unanimously.

- 8. Bailey Lake Lift Station Memorandum of Understanding with the City of Woodbury.** At the April Board meeting, SWWD approved a task order to review and update the Bailey lift station O&M plan as well as to optimize the larger system flowing into and out of CDSF. Woodbury has budgeted \$25,000 to support that effort in addition to staff participation. A motion was made by Manager Johnson to approve the Bailey Lake Lift Station Memorandum of Understanding with the City of Woodbury. Manager Madigan seconded. A roll-call vote was done for the motion:

- President Pereira-Yea
- Vice President Johnson-Yea

- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Doucette-Yea

Motion carried unanimously.

- 9. Crestview Elementary Campus Greening Restoration Agreement with Applied Ecological Services.** As part of its partnership with ISD 833 schools, SWWD staff has developed a campus greening plan for Crestview Elementary in Woodbury. The project is divided into woodland restoration (cooperatively funded by a DNR expedited CPL grant) and prairie restoration (paid for with ISD 833 funds). Staff requested and received 5 quotes to implement the prairie seeding and enhancement portion of the greening plan. Contract includes 2 additional years of maintenance on existing and newly restored plantings. A motion was made by Manager ChapdeLaine to approve the Crestview Elementary Campus Greening Restoration Agreement with Applied Ecological Services. Manager Madigan seconded. A roll-call vote was done for the motion:

- President Pereira-Yea
- Vice President Johnson-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Doucette-Yea

Motion carried unanimously.

- 10. Washington County Cooperative Weed Management Area Memorandum of Understanding.** In response to the need for cooperative management, the Washington County Cooperative Weed Management Area (WC-CWMA) began meeting in 2008 and has been meeting annually since 2016. At these meetings, partners provide updates, share invasive species management information, and define management and outreach needs for the coming year. CWMA grants have been used to provide cost share to manage and eradicate species such as Grecian foxglove and Oriental bittersweet, but also garlic mustard, and Japanese knotweed. The goal of the CWMA is to formalize its partnership with an MOU, provide better communication and prioritization with a steering committee, and position itself for future invasive species funding opportunities. By formally joining the WC-CWMA, The SWWD would strengthen Washington County's ability to effectively manage invasive species and would benefit from the shared resources provided by this important partnership. A motion was made by Manager ChapdeLaine to approve the Washington County Cooperative Weed Management Area Memorandum of Understanding. Manager Madigan seconded. A roll-call vote was done for the motion:

- President Pereira-Yea
- Vice President Johnson-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Doucette-Yea

Motion carried unanimously.

## **11. Adjourn**

The next regular Board Meeting will be held on Tuesday, June 9<sup>th</sup> at 6:00 pm. A motion was made by Manager Johnson to adjourn at 7:10 p.m. Manager Madigan seconded. A roll-call vote was done for the motion:

- President Pereira-Yea
- Vice President Johnson-Yea

- Treasurer ChapdeLaine-Yea
  - Secretary Madigan-Yea
  - Manager Doucette-Yea
- Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Office Manager

Approved By:



Mr. Mike Madigan, Secretary

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Date