

Regular Meeting
South Washington Watershed District
Tuesday, July 14, 2020
6:00 p.m.
Zoom Video Conference

1. Call to Order and Setting of Agenda

Manager Pereira called the meeting to order at 6:00 p.m. A motion was made by Manager ChapdeLaine to approve the agenda. Manager Johnson seconded. A roll-call vote was done for the motion:

- President Pereira-Yea
- Vice President Johnson-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Doucette-Yea

Motion carried unanimously.

Roll Call:

- Don Pereira, President
- Brian Johnson, Vice President
- Kevin ChapdeLaine, Treasurer
- Mike Madigan, Secretary
- Sharon Doucette, Manager

Staff:

- Matt Moore, District Administrator
- Melissa Imse, Operations Manager
- John Loomis, Program Manager
- Tony Randazzo, Watershed Restoration Specialist
- Attorney Jack Clinton

Others: None

2. Public Open Forum None

3. Consent Agenda

Items on the Consent Agenda include: June 9, 2020 Regular Board meeting minutes, June Treasurer's Report: accounts payable \$919,852.38 accounts receivable \$309.56, fund balance \$11,226,114.57, 4M fund balance \$11,077,660.82, Calendar of Events, Development Reviews, Wetland Conservation Act, Cost Share Program, and Miscellaneous Correspondence. A motion was made by Manager Johnson to approve the consent agenda. Manager Madigan seconded. A roll-call vote was done for the motion:

- President Pereira-Yea
- Vice President Johnson-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Doucette-Yea

Motion carried unanimously.

4. Manager's Report

Manager Pereira – Manager Pereira reported that he attended Angie Hong’s workshop and One Watershed One Plan committee meeting virtually on line.

Manager Johnson – Manager Johnson reported that he attended Angie Hong’s workshop virtually on line.

Manager ChapdeLaine – Manager ChapdeLaine reported that he attended Angie Hong’s workshop virtually on line. He also reported that he met with Tony Randazzo and walked the Newport projects.

Manager Madigan – Manager Madigan reported that he attended the Woodbury quarterly meeting and discussed the SWWD Overflow project. Manager Madigan suggested scheduling a tour of the Overflow with City of Woodbury Mayor, City Council, and Staff in the future.

Manager Doucette – No report.

5. **Administrator Report**

SWWD Project Updates. Included in the board packet are project updates on: SWWD Learning Center, SWWD Watershed Overflow, Trout Brook, Glacial Valley Park and Open space, BMP Design work, East Mississippi Modeling and Retrofit Analysis, Markgrafs Lake Retrofit Analysis, and Northern Watershed Regional BMPs.

SWWD Strategic Planning Workshop. SWWD staff is planning a strategic planning workshop for the Board. The workshop will be held Thursday, August 27 via Zoom video conference. The workshop will likely take a full day.

MAWD Resolutions. The managers reviewed the active MAWD Resolutions and those that will sunset at the end of the year.

2019 MS4 Annual Report. At the June Board meeting the managers accepted the 2019 MS4 Annual report. Staff has submitted the report. The managers reviewed the final report.

6. **2021 Draft Budget.** The second draft of the 2021 budget was presented to the Board. Staff will continue working through each management area and the operational budget to refine for August. With the completion of the overflow project, the 2021 budget will focus on resiliency, restoration, and coordinate capital improvement projects and programs.

7. **Overflow Phase V Land Owner Agreement and Payment to Don Biscoe.** The land owners on the Phase V project are taking over the land restoration for the purposes of agricultural production. The managers reviewed the agreement for Don Biscoe to reimburse him for the time, tillage and materials. Attorney Clinton has reviewed the agreement. A motion was made by Manager Johnson to approve the land owner agreement with Don Biscoe as revised. Manager ChapdeLaine seconded. A roll-call vote was done for the motion:

- President Pereira-Yea
- Vice President Johnson-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Doucette-Yea

Motion carried unanimously.

A motion was made by Manager Johnson to approve payment of \$19,804.44 to Don Biscoe for the land restoration work as defined in the land owner agreement. Manager ChapdeLaine seconded. A roll-call vote was done for the motion:

- President Pereira-Yea
- Vice President Johnson-Yea

- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Doucette-Yea

Motion carried unanimously.

8. Memorandums of Understanding with South Washington County Schools.

SWWD continues to work with the South Washington School District #833 on campus greening projects. The managers reviewed the MOUs for campus greening at the Grey Cloud Elementary/Cottage Grove Middle campus in Cottage Grove. Under the MOUs, ISD833 provides a total of \$150,000 for greening at the campus, developed and led by SWWD staff. Greening serves as alternative stormwater compliance for parking lot improvements completed in 2020. A motion was made by Manager Johnson to approve the MOU with ISD# 833 for Grey Cloud Elementary. Manager Madigan seconded. A roll-call vote was done for the motion:

- President Pereira-Yea
- Vice President Johnson-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Doucette-Yea

Motion carried unanimously.

A motion was made by Manager Johnson to approve the MOU with ISD# 833 for Cottage Grove Middle School. Manager ChapdeLaine seconded. A roll-call vote was done for the motion:

- President Pereira-Yea
- Vice President Johnson-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Doucette-Yea

Motion carried unanimously.

9. Crestview Elementary Forestry Mowing Contract. SWWD sent out for quotes to seven potential service providers to provide forestry mowing services at Crestview Elementary School. This task is a small portion of the restoration of savanna and woodland on the northern portion of the campus. Two quotes packages were submitted at \$2,181.20 and \$3,990. A motion was made by Manager Johnson to award the contract to Native Resources Preservation for up to \$2,181.20. Manager Doucette seconded. A roll-call vote was done for the motion:

- President Pereira-Yea
- Vice President Johnson-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Doucette-Yea

Motion carried unanimously.

10. 15th and Cedar Project, Newport Pay Request #2. A motion was made by Manager ChapdeLaine to approve pay request #2 in the amount of \$6,214.90. Manager Johnson seconded. A roll-call vote was done for the motion:

- President Pereira-Yea
- Vice President Johnson-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Doucette-Yea

Motion carried unanimously.

- 11. 21 Oaks Living Fence Maintenance.** The 21 Oaks Living Fence project was a demonstration project intended to offer an alternative approach to stormwater management within new residential development. Problems with larger than expected surface flows have resulted in scour of mulch, exposing bare ground, as well as non-establishment of plants that were selected for a drier setting. SWWD staff has asked the contractor (Outdoor Labs) to modify the stone waterway to accommodate the greater than expected flows in order to reduce scour and movement of woodchip mulch (at SWWD expense). Additionally, replacements plant lists were provided for those species that universally did not survive the site conditions (at SWWD expense). The Contractor has agreed to assume responsibility under their pre-existing maintenance contract to replace individual plants that are appropriate that have died. After discussion, a motion was made by Manager ChapdeLaine to approve the contract with Outdoor Labs for maintenance work at the 21 Oaks living fence site for up to \$5,500. Manager Johnson seconded. A roll-call vote was done for the motion:

- President Pereira-Yea
- Vice President Johnson-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Doucette-Yea

Motion carried unanimously.

12. Adjourn

The next regular Board Meeting will be held on Monday, August 10th at 6:00 pm. A motion was made by Manager Johnson to adjourn at 7:13 p.m. Manager ChapdeLaine seconded. A roll-call vote was done for the motion:

- President Pereira-Yea
- Vice President Johnson-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Doucette-Yea


Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Office Manager

Approved By:



Mr. Mike Madigan, Secretary

9-15-2020

Date