

Regular Meeting  
**South Washington Watershed District**  
**Tuesday, December 8, 2020**  
**6:00 p.m.**  
Zoom Video Conference

**1. Call to Order and Setting of Agenda**

Manager Johnson called the meeting to order at 6:00 p.m. No changes to the agenda. A motion was made by Manager ChapdeLaine to approve the agenda. Manager Doucette seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

**Roll Call:**

- Brian Johnson, President
- Sharon Doucette, Vice President
- Kevin ChapdeLaine, Treasurer
- Mike Madigan, Secretary

**Staff:**

- Matt Moore, District Administrator
- Melissa Imse, Operations Manager
- John Loomis, Program Manager
- Tony Randazzo, Watershed Restoration Specialist
- Attorney Jack Clinton

**Others:** Cole Williams

- 2. Public Open Forum** Cole Williams thanked the managers for letting her attend the MAWD Annual Conference and sending SWWD information for review.

**3. Consent Agenda**

Items on the Consent Agenda include: November 10, 2020 Regular Board meeting minutes, November Treasurer's Report: accounts payable \$108,074.51 accounts receivable \$61,767.92, fund balance \$12,617,737.87, 4M fund balance \$12,529,585.72, Calendar of Events, Development Reviews, Wetland Conservation Act, Cost Share Program, and Miscellaneous Correspondence. A motion was made by Manager ChapdeLaine to approve the consent agenda. Manager Doucette seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

**4. Manager's Report**

**Manager Johnson** – Manager Johnson reported that she attended the MAWD Annual Conference and Water Consortium meeting.

**Manager Doucette** – No report.

**Manager ChapdeLaine** – Manager ChapdeLaine reported that he attended the MAWD Annual Conference, 3M Settlement meeting, and the Water Consortium meeting.

**Manager Madigan** – Manager Madigan reported that he attended the 3M settlement meeting. Manager Madigan provided a summary of the meeting.

## **5. Administrator Report**

**SWWD Project Updates.** Included in the board packet are project updates on: SWWD Learning Center, SWWD Watershed Overflow, Trout Brook, Glacial Valley Park and Open space, BMP Design work, East Mississippi Modeling and Retrofit Analysis, Markgrafs Lake Retrofit Analysis, and Northern Watershed Regional BMPs. The SWWD has been awarded Organization of the Year through the MCAP for demonstrating exceptional achievements and efforts to advance climate adaptation and improve resilience in Minnesota. The award will be presented at the conference on Wednesday, January 20, 2021. A motion was made by Manager Madigan to approve registration for Managers and Staff to attend the virtual conference. Manager ChapdeLaine seconded. Motion carried unanimously. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

## **6. 2021 Final Levy Certification.** A motion was made by Manager Madigan to approve the 2021 Final Levy Certification of \$1,219,805 to Washington County. Manager ChapdeLaine seconded. Motion carried unanimously. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

## **7. Overflow Phase V Change Orders and Payments.** The managers reviewed the changes orders and payments for the Overflow Phase V project. A motion was made by Manager Madigan to approve Change Order #2, Change Order #3, and final payment of \$575,351.48 to Northern Lines Contracting. Manager Doucette seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

A motion was made by Manager Doucette to approve payment of \$3,331.00 to Tom Goebel for restoration work from the Overflow Phase V project. Manager ChapdeLaine seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

8. **Learning Center Design Task Order #SRF 2020-001, SRF Consulting** SWWD's Watershed Management Plan and Long Range Workplan include construction of a Learning Center at the District's Central Draw Storage Facility property that currently includes 200+ acres of restored prairie. The long range workplan currently assumes construction begins in 2021 and runs through 2022. Exact timing will depend on completion of a future City of Woodbury road to serve the site. The managers reviewed the task order for SRF Consulting to provide professional services to advance the current conceptual plan to a final plan and provide support for bidding and construction. This will prepare SWWD to construct trails and interpretive facilities in 2022 and be ready to construct the learning center building when road construction occurs. A motion was made by Manager Madigan to approve the Learning Center Task Order #SRF 2020-001 with SRF Consulting for up to \$221,090. Manager ChapdeLaine seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

9. **Aquatic Vegetation Survey Task Order #WA 2020-001, Wenck** SWWD completes aquatic vegetation monitoring on District resources every 3 years and is due to monitor District lakes in 2021. The managers reviewed the task order for Wenck Associates to complete 2 full rounds of monitoring in 2021 including an early season survey to get the full extent of early season vegetation such as curly leaf pondweed and a lake season survey to get a full survey of native plants. This current task order does not include Bailey Lake which has not been monitored in the past, but could be amended to add Bailey on Board direction. A motion was made by Manager Madigan to approve the Aquatic Vegetation Survey Task Order #WA 2020-001 with Wenck for up to \$38,500 and include Bailey Lake in the Survey. Manager ChapdeLaine seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

10. **Erosion and Sediment Control Inspection App Task Order #WA 2020-002, Wenck** SWWD anticipates continuing to provide erosion and sediment control inspections of private development projects in the City of Woodbury. Staff proposes development of an application to make completion and reporting of those inspections more efficient. The managers reviewed the task order for Wenck Associates to assist in developing that application which will be ready for the 2021 growing season. A motion was made by Manager Madigan to approve the Erosion and Sediment Control Inspection App Task Order #WA 2020-002 with Wenck for up to \$18,000. Manager Doucette seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

11. **Nuevas Fronteras BMP Final Design Task Order #2020-002, HR Green** In 2020, staff worked with HR Green to develop 30% plans for the project designed to treat stormwater from a roughly 51-acre drainage area located in St. Paul Park along



the 9th Street storm sewer trunk line on the north edge of the Nuevas Fronteras School Parcel. Building on the preliminary design of an offline Bio Clean Kraken Filter with a Debris Separating Baffle Box (DSBB), the engineer will complete final design and construction plans for the project. The scope also includes time for completing engineer's opinion of probable costs, front end and construction specifications, responding to contractor questions during bidding, shop drawing review and construction administration. A motion was made by Manager ChapdeLaine to approve the Nuevas Fronteras BMP Final Design Task Order #2020-002 with HR Green for up to \$19,740. Manager Madigan seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

## **12. Washington Conservation District Agreements**

**WCD PTM App Funding Agreement** WCD has secured \$2,800.00 in Metro Conservation Districts funding from the FY19 MCD Subwatershed Analysis (SWA) Program to be used as payment for the services of the consultant. This funding requires a 75% match, the SWWD would provide \$950.00 under an existing task order (HEI2020-001) to help defer cost of obtaining consultant services required for the completion of SWA. MCD Grant reimbursement guidelines require payment to WCD at the completion of the SWA report – causing issues with contractor payment. SWWD agrees to provide payment to the consultant for the Grant approved expenditures so the consultant can be duly paid for the completed services in a timely manner. The WCD agrees to provide reimbursement of SWWD funds related to the Grant amount in full (up to \$2,800.00). WCD will reimburse SWWD funds spent within 30 days of SWA report completion. A motion was made by Manager ChapdeLaine to approve the WCD PTM App Funding Agreement with WCD for up to \$2,800. Manager Madigan seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

**WCD Task Order 2019-01 Contract Extension** The WCD Task Order 2019-01 contract expires 12/31/2020. Work is not yet complete. A request from the WCD to extend the contract to June of 2021 was received. A motion was made by Manager ChapdeLaine to extend the WCD Task Order 2019-01 to June 2021. Manager Doucette seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

## **13. Adjourn**

The next regular Board Meeting will be held on Tuesday, January 12<sup>th</sup> at 6:00 pm. A motion was made by Manager ChapdeLaine to adjourn at 7:27 p.m. Manager Madigan seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea

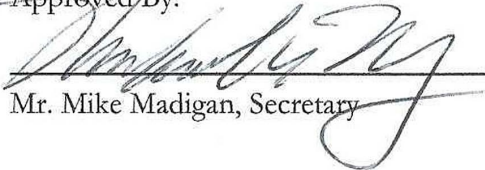
- Treasurer ChapdeLaine-Yea
  - Secretary Madigan-Yea
- Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Operations Manager

Approved By:



Mr. Mike Madigan, Secretary

1-13-2021

Date