

Regular Meeting
South Washington Watershed District
Tuesday, February 9, 2021
6:00 p.m.
Zoom Video Conference

1. Call to Order and Setting of Agenda

Manager Johnson called the meeting to order at 6:03 p.m. A motion was made by Manager ChapdeLaine to remove from the agenda items #11-Crestview School Campus Goat Grazing Contract and #14-City of Woodbury Flood Risk Reduction Grant Request. Manager Madigan seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

Roll Call:

- Brian Johnson, President
- Sharon Doucette, Vice President
- Kevin ChapdeLaine, Treasurer
- Mike Madigan, Secretary

Staff:

- Matt Moore, District Administrator
- Melissa Imse, Operations Manager
- John Loomis, Program Manager
- Tony Randazzo, Watershed Restoration Specialist
- Attorney Jack Clinton

Others: Cole Williams

2. Public Open Forum Cole Williams thanked the Board for paying for the registration to the Climate Adaptation Conference as part of the SWWD Citizens Advisory Committee.

3. Consent Agenda

Items on the Consent Agenda include: January 12, 2021 Regular Board meeting minutes, January Treasurer's Report: accounts payable \$242,027.17 accounts receivable \$29,123.82, 4M fund balance \$13,455,207.03, Washington County Final 2020 Tax Settlement of \$27,217.59, Pay Equity Report, Calendar of Events, Development Reviews, Wetland Conservation Act, Cost Share Program, Miscellaneous Correspondence. A motion was made by Manager ChapdeLaine to approve the consent agenda. Manager Madigan seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

4. Manager's Report

Manager Johnson – Manager Johnson reported that he attended the Metro MAWD meeting, BWSR meeting on water and soil health, Climate Adaptation Conference, and the Washington County Water Consortium meeting. Manager Johnson suggested the new managers look through the Watershed Handbook from BWSR and MAWD.

Manager Doucette – No report.

Manager ChapdeLaine – No report.

Manager Madigan – No report.

5. Administrator Report

SWWD Project Updates. Included in the board packet are project updates on: Trout Brook, Glacial Valley Park and Open space, Campus Greening, Newport ROWs, McQuade Ravine, Oakdale IESF, Seasons Park Stormwater Filter, Wilmes alum facility, Powers Stormwater filter, Nuevas Fronteras filter, East Mississippi Modeling and Retrofit Analysis, Markgrafs Lake Retrofit Analysis, Northern Watershed Regional BMPs, and Woodbury Parks guidance.

ACEC Gala. The ACEC Engineering Excellence Awards Gala will be held virtually on February 26, 2021. The SWWD will be receiving the ACEC Grand Award for the Phase V Overflow project. President Johnson, Administrator Moore, and John Loomis plan to attend.

- 6. Lower St. Croix One Watershed One Plan Work Plan.** The managers reviewed the Lower St. Croix 1W1P Work Plan. Each partner to the JPA collaboration must approve the work plan to be forwarded to the Board of Water and Soil Resources for State approval. Once approved by the State the collaboration will become eligible for \$1.2 million of Clean Water Funds for implementation over 2 years. The SWWD has two projects to apply for implementation funds. A motion was made by Manager ChapdeLaine to approve the Lower St. Croix One Watershed One Plan Work Plan. Manager Doucette seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

- 7. 2021 SWWD Coordinated Capital Improvement Program.** SWWD has budgeted \$550,000 for the Coordinated Capital Improvement Program in 2021. The program helps fund improvements that improve water quality and increase resiliency of District resources and infrastructure. The managers reviewed the CCIP program and policy. A motion was made by Manager Madigan to approve the 2021 SWWD CCIP program. Manager Doucette seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

- 8. 2021 BMP Cost Share Program.** The BMP Cost Share Program incentivizes mainly residential, commercial and institutional landowners to install or retrofit landscape features that have a water quality benefit. The incentives are performance-based, where the level of pollution reduction benefit correlates to cost-share grant award amount. The proposed 2021 program budget will remain at \$70,000. A motion was made by Manager Madigan to approve the 2021 BMP Cost Share program. Manager ChapdeLaine seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

9. **McQuade Ravine Phase 2 Task Order 2021-001, Houston Engineering.** Houston Engineering continues to work on design for the McQuade ravine project. The managers reviewed task order 2021-001 to complete final design and provide support for bidding and construction oversight. A motion was made by Manager ChapdeLaine to approve Houston Engineering Task Order 2021-001 for the McQuade Ravine project for up to \$88,355. Manager Madigan seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

10. **Seasons Park Stormwater Filter and Final Plans and Bid Authorization and the Memorandum of Understanding with the City of Woodbury.** Final plans and specifications are complete for the Seasons Park stormwater filter BMP. The managers reviewed the plans. A motion was made by Manager Doucette to authorize Staff to publish the bid documents and seek bids. Manager Madigan seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

Memorandum of Understanding with the City of Woodbury. The managers reviewed the Memorandum of Understanding between SWWD and the City of Woodbury for construction and operation and maintenance of the Seasons Park stormwater filter BMP. SWWD will construct the project and ensure vegetation establishment. The City will perform routine operation and maintenance of the filter. SWWD will be responsible for any non-routine maintenance needs that arise. A motion was made by Manager Madigan to approve the Memorandum of Understanding with the City of Woodbury for the Seasons Park Stormwater Filter BMP. Manager ChapdeLaine seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

11. **Crestview School Campus Goat Grazing Contract.** This item was pulled from the agenda.

12. **2021 Attorney Retainer Agreement.** The managers reviewed the 2021 Attorney Retainer agreement. A motion was made by Manager Johnson to approve the 2021 Attorney Retainer Agreement with Jack Clinton and Johnson Turner. Manager Madigan seconded. A roll-call vote was done for the motion:

- President Johnson-Yea

- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

- 13. Metro Watershed Partners 2021 Contribution.** SWWD received a request for an annual financial contribution to Metro Watershed Partners. The SWWD has supported this effort every year as part of the SWWD education program. Angie Hong, Washington Conservation District, participates on behalf of EMWREP where the SWWD has access to the materials. A motion was made by Manager ChapdeLaine to approve the 2021 contribution to the Metro Watershed Partners for \$2,500. Manager Doucette seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

- 14. City of Woodbury Flood Risk Reduction Grant Request.** This item was pulled from the agenda.

15. Adjourn

The next regular Board Meeting will be held on Tuesday, March 9th at 6:00 pm. A motion was made by Manager ChapdeLaine to adjourn at 7:06 p.m. Manager Doucette seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Operations Manager

Approved By:



Mr. Mike Madigan, Secretary

3-11-2021

Date