

Regular Meeting
South Washington Watershed District
Tuesday, May 11, 2021
6:00 p.m.
Zoom Video Conference

1. Call to Order and Setting of Agenda

Manager Johnson called the meeting to order at 6:00 p.m. A motion was made by Manager ChapdeLaine to remove item #12-Afton Alps Buffer from the Agenda. Manager Madigan seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

Roll Call:

- Brian Johnson, President
- Sharon Doucette, Vice President
- Kevin ChapdeLaine, Treasurer
- Mike Madigan, Secretary

Staff:

- Matt Moore, District Administrator
- Melissa Imse, Operations Manager
- John Loomis, Program Manager
- Tony Randazzo, Watershed Restoration Specialist
- Attorney Jack Clinton

Others: Cole Williams, Andrew Berg-Abdo, Eick & Meyers

2. Public Open Forum None

3. Consent Agenda

Items on the Consent Agenda include: April 13, 2021 Regular Board meeting minutes, April's Treasurer's Report: accounts payable \$155,240.78 accounts receivable \$46,626.59, 4M fund balance \$12,726,619.41, Calendar of Events, Development Reviews, Wetland Conservation Act, Cost Share Program, and Miscellaneous Correspondence. A motion was made by Manager ChapdeLaine to approve the consent agenda. Manager Madigan seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

4. Manager's Report

Oath of Office-Manager Williams took the Oath of Office to serve on the SWWD Board from 2021-2024.

Manager Johnson – Manager Johnson reported that he attended the Metro MAWD meeting.

Manager Doucette –None.

Manager ChapdeLaine –None.

Manager Madigan – Manager Madigan reported that he attended the 3M PFA's meeting. He also reported on the low water level in stormwater ponds around Wilmes Lake.

Manager Williams –None.

5. Administrator Report

SWWD Project Updates. Included in the board packet are project updates on: Trout Brook, Glacial Valley Park and Open space, Campus Greening, Newport ROWs, McQuade Ravine, Oakdale IESF, Seasons Park Stormwater Filter, Wilmes alum facility, Powers Stormwater filter, Nuevas Fronteras filter, East Mississippi Modeling and Retrofit Analysis, Markgrafs Lake Retrofit Analysis, Northern Watershed/CDSF/East Ravine, and Woodbury Parks guidance.

- 6. 2020 SWWD Financial Audit.** Mr. Andrew Berg with Abdo, Eick & Meyers presented an overview of the SWWD 2020 Financial Audit. A motion was made by Manager ChapdeLaine to accept the 2020 Annual Audit and authorize submittal to the required State Agencies. Manager Madigan seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Williams-Yea

Motion carried unanimously.

- 7. McQuade Ravine.** The McQuade Ravine project is ready for construction. Easement commitments have been secured from affected landowners. Favorable bids were received. And a new agreement with the Washington Conservation District has been drafted for use of WCD's 319 grant funds for design. After discussion, a motion was made by Manager Madigan to approve and authorize President Johnson to sign the McQuade project easements. Manager ChapdeLaine seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Williams-Yea

Motion carried unanimously.

After discussion, a motion was made by Manager ChapdeLaine to approve Resolution #2021-003 authorizing the construction and contract award to Dahn Construction for up to \$158,850 for the McQuade Ravine project. Manager Madigan seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Williams-Yea

Motion carried unanimously.

After discussion, a motion was made by Manager ChapdeLaine to approve the Washington Conservation District funding agreement for the McQuade Ravine project. Manager Doucette seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Williams-Yea

Motion carried unanimously.

8. **Seasons Parkway Stormwater Filter Amended Task Order #2020-001, Barr Engineering.** SWWD Staff has worked with Barr Engineering to develop an amendment to their existing task order for additional costs associated with the Seasons Parkway Stormwater Filter. Additional effort was required during final design to coordinate with the City of Woodbury. The amended task order also includes additional time for construction management and wetland delineation services that were provided last Fall. After discussion, a motion was made by Manager Madigan to approve the amended Task Order #2020-001 with Barr Engineering for the Seasons Parkway Stormwater Filter project for up to \$41,210. Manager ChapdeLaine seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Williams-Yea

Motion carried unanimously.

9. **Woodbury Pollinator Corridor Maintenance Agreement, Great River Greening.** SWWD will provide up-front funding to Great River Greening to conduct maintenance on the Woodbury Pollinator Corridor during the 2021 growing season. This maintenance is intended to remove weeds and replant native species in the planted gardens along the east side of the corridor. The SWWD will charge the City of Woodbury for this expense. A motion was made by Manager Madigan to approve the Woodbury Pollinator Corridor Maintenance Agreement with Great River Greening. Manager ChapdeLaine seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Williams-Yea

Motion carried unanimously.

10. **2021 Application Hosting, GIS Support, and PTMApp Support Services Task Order #2021-03, Houston Engineering.** A motion was made by Manager Doucette to approve Task Order #2021-03 with Houston Engineering for 2021 Application Hosting, GIS Support, and PTMApp Support Services. Manager Madigan seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Williams-Yea

Motion carried unanimously.

11. Goat Grazing Ravine Park Agreement, Washington County. As part of ongoing vegetation management at Cottage Grove Ravine Parks, goat grazing will be conducted in areas throughout the park. The SWWD is offering to provide support to Washington County Parks for vegetation management in the Drainage Easement and areas immediately surrounding within the park. A motion was made by Manager Doucette to approve the Goat Grazing Agreement with Washington County for up to \$3,335.64. Manager Madigan seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Williams-Yea

Motion carried unanimously.

12. Afton Alps Buffer. This item was removed from the Agenda.

13. Erosion Control Inspections Services Agreement with Washington

Conservation District. The amended agreement with the Washington Conservation District is for technical services to provide erosion control inspection services in the SWWD. The agreement is structured to pay the WCD for time spent on inspections and the SWWD will invoice the Cities of Cottage Grove and Woodbury. A motion was made by Manager ChapdeLaine to approve the Technical Services agreement with WCD to include erosion control inspections services. Manager Madigan seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Williams-Yea

Motion carried unanimously.

14. Adjourn

The next regular Board Meeting will be held on Tuesday, June 8th at 6:00 pm. A motion was made by Manager ChapdeLaine to adjourn at 7:03 p.m. Manager Doucette seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea
- Manager Williams-Yea

Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Operations Manager

Approved By:


Mr. Mike Madigan, Secretary

6-9-21

Date