

Regular Meeting
South Washington Watershed District
Tuesday, February 8, 2022
6:00 p.m.
Virtual Meeting-Zoom Video Conference

1. Call to Order and Setting of Agenda

Manager Johnson called the meeting to order at 6:00 p.m. A motion was made by Manager ChapdeLaine to move item #6-2022 PTO Policy to the Consent Agenda. Manager Doucette seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- 2nd Vice President Williams-Yea
- Treasurer ChapdeLaine-Yea

Motion carried unanimously.

Roll Call:

- Brian Johnson, President
- Sharon Doucette, Vice President
- Cole Williams, 2nd Vice President
- Kevin ChapdeLaine, Treasurer

Staff:

- Matt Moore, District Administrator
- Melissa Imse, Operations Manager
- John Loomis, Program Manager
- Tony Randazzo, Watershed Restoration Specialist
- Attorney Jack Clinton

Others: None

2. Public Open Forum None

3. Consent Agenda

Items on the Consent Agenda include: January 10, 2022 Regular Board meeting minutes, January Treasurer's Report: accounts payable \$373,081.12 accounts receivable \$306,738.39, 4M fund balance \$14,982,098.56, Washington County Final 2021 tax settlement \$41,163.09, Season's Park Pay Application 4-\$16,655.40, Calendar of Events, Development Reviews, Wetland Conservation Act, Cost Share Program, Miscellaneous Correspondence, and Item #6-2022 PTO Policy. A motion was made by Manager ChapdeLaine to approve the consent agenda. Manager Williams seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- 2nd Vice President Williams-Yea
- Treasurer ChapdeLaine-Yea

Motion carried unanimously.

4. Manager's Report

Manager Johnson – Manager Johnson reported that he attended the Metro MAWD meeting.

Manager Doucette – None.

Manager Williams – Manager Williams reported that she will be attending an upcoming DEI workgroup with Capitol Region Watershed District.

Manager ChapdeLaine –Manager ChapdeLaine reported that he attended 1W1P Policy Committee meeting and a 3M Drinking Water meeting. He also had a phone call with the SWWD Auditing firm.

5. Administrator Report

SWWD Project Updates. Included in the board packet are project updates on: Trout Brook, Glacial Valley Park and Open space, Campus Greening, Newport ROWs, McQuade Ravine, Seasons Park Stormwater Filter, Wilmes alum facility, Powers Stormwater filter, Nuevas Fronteras filter, East Mississippi Modeling and Retrofit Analysis, Markgrafs Lake Retrofit Analysis, Northern Watershed/CDSF/East Ravine, Cottage Grove Ravine Park, and 65th and Geneva.

City of Woodbury BMP Plan Update. The managers reviewed the summary of the City of Woodbury’s BMP Plan update. No action was taken.

City of Woodbury Flood Damage Reduction Program Update. The City of Woodbury submitted a list of projects under the City’s Flood Damage Reduction Program eligible for reimbursement, and a letter requesting the SWWD Cost share for the reimbursement amount of \$177,719.86.

6. 2022 PTO Policy. This item was approved under the Consent Agenda.

7. 2022 SWWD Coordinated Capital Improvement Program. SWWD has budgeted \$600,000 for the Coordinated Capital Improvement Program in 2022. The program helps fund improvements that improve water quality and increase resiliency of District resources and infrastructure. The managers reviewed the CCIP program and policy. A motion was made by Manager ChapdeLaine to approve the 2022 SWWD CCIP program. Manager Williams seconded. Motion carried unanimously. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- 2nd Vice President Williams-Yea
- Treasurer ChapdeLaine-Yea

Motion carried unanimously.

8. 2022 BMP Cost Share Program. The BMP Cost Share Program incentivizes mainly residential, commercial and institutional landowners to install or retrofit landscape features that have a water quality benefit. The incentives are performance-based, where the level of pollution reduction benefit correlates to cost-share grant award amount. The proposed 2022 program budget will remain at \$70,000. A motion was made by Manager Doucette to approve the 2022 BMP Cost Share program. Manager Williams seconded. Motion carried unanimously. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- 2nd Vice President Williams-Yea
- Treasurer ChapdeLaine-Yea

Motion carried unanimously.

9. Crestview Campus Greening Woodland Prescribed Burn Contract with Native Resource Preservation. Site Prep activities in the woodland Outdoor Laboratory will continue through the growing season in 2022 beginning with a prescribed burn in spring to remove herbaceous thatch and woody stems. The burn will provide a clean

slate for students to broadcast seed, and for contractors to easily target invasive shrubs and cool season grasses for continued control. This prescribed burn will set the conditions for a much more active season of seeding and planting by students, staff and community. Contractor will obtain permits and provide the required burn plan to meet permit requirements. A motion was made by Manager Williams to approve the Crestview campus greening woodland prescribed burn contract with Native Resource Preservation for up to \$3,275. Manager ChapdeLaine seconded. Motion carried unanimously. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- 2nd Vice President Williams-Yea
- Treasurer ChapdeLaine-Yea

Motion carried unanimously.

- 10. Hasenbank Woods: Memorandum of Understanding (MOU) with the City of Woodbury.** Staff is collaborating with the City of Woodbury to develop planning and implementation of stormwater quality and habitat improvement projects on 61 acres of City owned land at the Dancing Waters Development east of Powers Lake. The projects will combine a series of BMPs to treat stormwater prior to entering Powers Lake incorporated into a parklike setting as well as habitat improvements within Hasenbank Woods and wetlands surrounding Fish Lake. An MOU between The City of Woodbury and SWWD outlines obligations to move the multi-faceted project forward. A motion was made by Manager Doucette to approve the MOU with the City of Woodbury for Hasenbank Woods. Manager Williams seconded. Motion carried unanimously. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- 2nd Vice President Williams-Yea
- Treasurer ChapdeLaine-Yea

Motion carried unanimously.

Hasenbank Woods: Forestry Mow Contract with Native Resource Preservation. A plan was completed by Staff for the restoration of Hasenbank Woods. Initial implementation is proposed to begin immediately within the woodlands, located between Powers Lake and Fish Lake. The site is a 19-acre savanna/woodland overgrown with buckthorn and other woody shrubs. As a part of the development of a connected system of lakes, woodland and wetland, the SWWD is collaborating with the City of Woodbury to provide habitat improvements in the woods. Forestry mowing is proposed as a first step reset of the site, allowing for future control of invasive shrubs using prescribed goat grazing, seeding, herbicide and planting in the coming years. Native Resource Preservation was chosen for this work based on their proven track record in forestry mowing. The site will require careful operation to protect mature oaks, dominant throughout the canopy. A motion was made by Manager ChapdeLaine to approve the forestry mowing contract with Native Resource Preservation for up to \$14,047.50. Manager Williams seconded. Motion carried unanimously. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- 2nd Vice President Williams-Yea
- Treasurer ChapdeLaine-Yea

Motion carried unanimously.

- 11. City of Woodbury 2022 Irrigation Controllers Program Cooperative Agreement.** The City of Woodbury is continuing a program to address water conservation through

smart irrigation. The SWWD has supported these efforts over the past four years. The City of Woodbury is requesting \$25,000 for the 2022 Residential Irrigation Controller program. In 2021 the City distributed 556 controllers of which 515 went to homes in the SWWD. A motion was made by Manager ChapdeLaine to approve the City of Woodbury 2022 Irrigation Controllers Program Cooperative Agreement for up to \$25,000. Manager Williams seconded. Motion carried unanimously. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- 2nd Vice President Williams-Yea
- Treasurer ChapdeLaine-Yea

Motion carried unanimously.

- 12. 2022 MAWD Dues.** A motion was made by Manager ChapdeLaine to approve the 2022 MAWD Dues for \$7,500. Manager Williams seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- 2nd Vice President Williams-Yea
- Treasurer ChapdeLaine-Yea

Motion carried unanimously.

- 13. Stantec Task Order 2022-001, In-Lake Vegetation Management.** Staff has been working with Stantec to prepare an initial effort at managing in lake vegetation in 2022. Targeted for 2022 are Colby and Ravine Lakes which have extensive lakewide coverage of invasive vegetation and require lakewide treatment. Also targeted is Markgrafs Lake which has only a small area of invasive vegetation that we will target with the goal of preventing further spread. The task order includes development of necessary plans, completion of necessary permitting, and support for securing a contractor, initiating treatment, and monitoring results. A motion was made by Manager Doucette to approve Stantec Task Order 2022-001, In-Lake Vegetation Management for up to \$43,000. Manager Williams seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- 2nd Vice President Williams-Yea
- Treasurer ChapdeLaine-Yea

Motion carried unanimously.

- 14. Trout Brook EAW Publication with the EQB.** A mandatory Environmental Assessment Worksheet (EAW) has been prepared for the next phase of restoration at Trout Brook. SWWD is the Responsible Governmental Unit (RGU). Staff recommends Board approve the EAW and authorize staff to publish the EAW with the State Environmental Quality Board for public review. Following a 30-day review period, SWWD will respond to any comments received. The SWWD Board will then make a determination on the need for subsequent environmental review through a full Environmental Impact Statement (EIS). A motion was made by Manager ChapdeLaine to approve the Trout Brook EAW as presented, and authorize Staff to publish the EAW with the State EQB Board for 30-day review. Manager Williams seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- 2nd Vice President Williams-Yea
- Treasurer ChapdeLaine-Yea

Motion carried unanimously.

15. Houston Engineering Task Order 2022-002 Trout Brook Final Design and Construction Engineering. Task Order 2022-002 for Houston Engineering (HEi) is for 30% on design work for the next phase of restoration at Trout Brook. The existing task order will take us to 60%. To remain on schedule for possible 2022 construction, we need to move directly into final design. Approval of task order 2022-002 will keep design on track. The task order also includes HEi support for bidding the project and construction engineering. A motion was made by Manager ChapdeLaine to approve Houston Engineering Task Order 2022-002, for Trout Brook Final Design and Construction Engineering for up to \$118,300. Manager Doucette seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- 2nd Vice President Williams-Yea
- Treasurer ChapdeLaine-Yea

Motion carried unanimously.

16. Adjourn

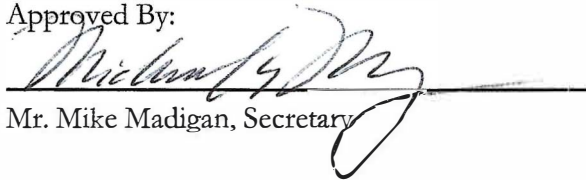
The next regular Board Meeting will be held on Tuesday, March 8th at 6:00 pm. A motion was made by Manager ChapdeLaine to adjourn at 7:05 p.m. Manager Williams seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Operations Manager

Approved By:



Mr. Mike Madigan, Secretary

3-8-2022

Date