

Regular Meeting
South Washington Watershed District
Monday, January 10, 2022
6:00 p.m.
Virtual Meeting-Zoom Video Conference

1. Call to Order and Setting of Agenda

Manager Johnson called the meeting to order at 6:00 p.m. A motion was made by Manager ChapdeLaine to approve the agenda. Manager Williams seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- 2nd Vice President Williams-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

Roll Call:

- Brian Johnson, President
- Sharon Doucette, Vice President
- Cole Williams, 2nd Vice President
- Kevin ChapdeLaine, Treasurer
- Mike Madigan, Secretary

Staff:

- Matt Moore, District Administrator
- Melissa Imse, Operations Manager
- John Loomis, Program Manager
- Attorney Jack Clinton

Others: None

2. Public Open Forum None

3. Consent Agenda

Items on the Consent Agenda include: December 14, 2021 Regular Board meeting minutes, January 3, 2022 Special meeting minutes, December Treasurer's Report: accounts payable \$828,524.43 accounts receivable \$1,927,515.25, 4M fund balance \$14,943,173.11, Washington County 2nd half tax settlement \$1,815,479.07, Northland 2022 Broker Certification, Calendar of Events, Development Reviews, Wetland Conservation Act, Cost Share Program, and Miscellaneous Correspondence. A motion was made by Manager ChapdeLaine to approve the consent agenda. Manager Williams seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- 2nd Vice President Williams-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

4. Manager's Report

Manager Johnson – None.

Manager Doucette – None.

Manager Williams – None.

Manager ChapdeLaine –None.

Manager Madigan – None.

5. Administrator Report

SWWD Project Updates. Included in the board packet are project updates on: Trout Brook, Glacial Valley Park and Open space, Campus Greening, Newport ROWs, McQuade Ravine, Seasons Park Stormwater Filter, Wilmes alum facility, Powers Stormwater filter, Nuevas Fronteras filter, East Mississippi Modeling and Retrofit Analysis, Markgrafs Lake Retrofit Analysis, Northern Watershed/CDSF/East Ravine, Cottage Grove Ravine Park, and 65th and Geneva.

6. 2022 Annual Meeting. As per the SWWD Board and By-laws, the Board shall elect officers at the first regularly scheduled meeting in January. A motion was made by Manager Madigan to appoint the Officers for 2022 as presented. Manager Williams seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- 2nd Vice President Williams-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

Officers for 2022 are:

- Brian Johnson – President
- Sharon Doucette – Vice President
- Cole Williams – 2nd Vice President
- Mike Madigan – Secretary
- Kevin ChapdeLaine – Treasurer

A motion was made by Manager ChapdeLaine to approve the annual information as presented. Manager Doucette seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- 2nd Vice President Williams-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

SWWD named US Bank, 4M Fund/PMA, and Northland Securities as its financial institutions and The Pioneer Press as its official newspaper for 2022. Regular Meetings will continue to be on the second Tuesday of the month at 6:00 pm. Manager per diems will be at the statutory rate, mileage reimbursement will be at the IRS allowable rate, and all other reimbursements will be at cost. Appointed the 2022 SWWD CAC members. The Managers reviewed the SWWD policies, permit application and fee schedule.

7. Resolution 2022-001, Bond Proceeds Wire Transfer. Resolution 2022-001 is an updated resolution to allow the SWWD to expend the balance of the Bond proceeds on another project consistent with the use of the proceeds at the original issue. Bond Counsel has reviewed the request and is in agreement. A motion was made by Manager Madigan to approve Resolution 2022-001, Bond Proceeds Wire Transfer. Manager

ChapdeLaine seconded. Motion carried unanimously. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- 2nd Vice President Williams-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

8. Cattail Harvesting Program Feasibility-Phase I Scope and Budget, Barr

Engineering. Past planning efforts have identified cattail harvesting in the Armstrong Lake wetland basin as a potential beneficial phosphorus reduction strategy. Harvesting would be experimental and pose several logistical issues. Staff has worked with Barr Engineering to put together a task order for assistance in further evaluating the feasibility of harvesting and in engaging researchers at the University of Minnesota to work toward a potential program. A motion was made by Manager Doucette to approve the cattail harvesting feasibility-Phase I scope and budget from Barr Engineering for up to \$23,500. Manager Williams seconded. Motion carried unanimously. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- 2nd Vice President Williams-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

9. 65th and Geneva Phase II Task Order, Houston Engineering.

Houston Engineering has provided the attached Task Order for Phase II of the 65th and Geneva ravine stabilization project. The goal of the project is to stabilize the ravine to protect 65th Street (County Road 74). This phase of the project will produce 100% plans and specifications. The project will focus on the most eroded areas and be designed for Washington County to use when County Road 74 is upgraded in the future. A motion was made by Manager ChapdeLaine to approve 65th and Geneva Phase II Task Order with Houston Engineering for up to \$149,500. Manager Doucette seconded. Motion carried unanimously. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- 2nd Vice President Williams-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

10. Metro Watershed Partners 2022 Contribution. SWWD received a request for financial contribution for Metro Watershed Partners. The SWWD has supported this effort every year. Angie Hong, Washington Conservation District, participates on behalf of EMWREP where the SWWD has access to the materials. Staff recommends approval of the 2022 contribution of \$2,500. A motion was made by Manager Madigan to approve the 2022 Metro Watershed Partners contribution for \$2,500. Manager Williams seconded. Motion carried unanimously. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea

- 2nd Vice President Williams-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

- 11. 2022 Attorney Retainer Agreement.** A motion was made by Manager Madigan to approve the 2022 Attorney Retainer Agreement. Manager ChapdeLaine seconded. Motion carried unanimously. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- 2nd Vice President Williams-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

- 12. 2021 Administrator Review.** The 2021 annual performance review has been completed for the SWWD Administrator. A motion was made by Manager ChapdeLaine to approve the 2021 Administrator Performance Review as presented. Manager Doucette seconded. A roll-call vote was done for the motion:

- President Johnson-Yea
- Vice President Doucette-Yea
- 2nd Vice President Williams-Yea
- Treasurer ChapdeLaine-Yea
- Secretary Madigan-Yea

Motion carried unanimously.

13. Adjourn

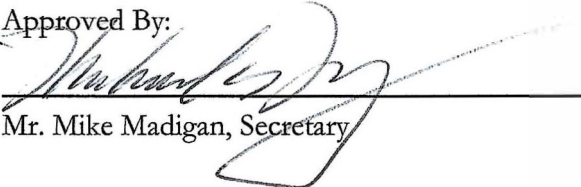
The next regular Board Meeting will be held on Tuesday, February 8th at 6:00 pm. A motion was made by Manager ChapdeLaine to adjourn at 6:42 p.m. Manager Williams seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Operations Manager

Approved By:



Mr. Mike Madigan, Secretary

2-8-2022

Date