

Regular Meeting  
**South Washington Watershed District**  
**Tuesday, April 12, 2022**  
**6:00 p.m.**  
City of Woodbury Public Works  
2301 Tower Drive, Woodbury, MN 55125

**1. Call to Order and Setting of Agenda**

Manager Johnson called the meeting to order at 6:00 p.m. A motion was made by Manager ChapdeLaine to move item #9-Nuevas Fronteras BMP Construction Memorandum with ISD #833, item #10-Crestview Campus Greening Restoration Services Agreement, Washington Conservation District, and item #13-Permit Applications for Applewood Point and Enterprise in Lake Elmo to the Consent Agenda. Manager Madigan seconded. Motion carried unanimously.

**Roll Call:**

- Brian Johnson, President
- Sharon Doucette, Vice President
- Cole Williams, 2<sup>nd</sup> Vice President
- Kevin ChapdeLaine, Treasurer
- Mike Madigan, Secretary

**Staff:**

- Matt Moore, District Administrator
- John Loomis, Program Manager
- Melissa Imse, Operations Manager
- Tony Randazzo, Watershed Restoration Specialist
- Attorney Jack Clinton

**Others:** None

**2. Public Open Forum** None

**3. Consent Agenda**

Items on the Consent Agenda include: March 8, 2022 Regular Board meeting minutes, March Treasurer's Report: accounts payable \$334,034.27 accounts receivable \$40,956.83, 4M fund balance \$14,027,083.55, Calendar of Events, Development Reviews, Wetland Conservation Act, Cost Share Program, Miscellaneous Correspondence, and item #9-Nuevas Fronteras BMP Construction Memorandum with ISD #833, item #10-Crestview Campus Greening Restoration Services Agreement, Washington Conservation District, and item #13-Permit Applications for Applewood Pointe and Enterprise in Lake Elmo. A motion was made by Manager ChapdeLaine to approve the consent agenda. Manager Doucette seconded. Motion carried unanimously.

**4. Manager's Report**

**Manager Johnson** –Manager Johnson reported that he has been re-appointed to the SWWD Board. He also attended the joint meeting with City of Cottage Grove and the City of Woodbury.

**Manager Doucette** –Manager Doucette reported that she attended the joint meeting with City of Cottage Grove and the City of Woodbury.

**Manager Williams** –None.

**Manager ChapdeLaine** –Manager ChapdeLaine reported that he has been re-appointed to the SWWD Board.

**Manager Madigan** –None.

**5. Administrator Report**

**SWWD Project Updates.** Included in the board packet are project updates on: Trout Brook, Glacial Valley Park and Open space, Campus Greening, Newport ROWs, Seasons Park Stormwater Filter, Wilmes alum facility, Hasenbank Woods/Powers Lake BMP, Nuevas Fronteras filter, East Mississippi Modeling and Retrofit Analysis, Markgrafs Lake Retrofit Analysis, Northern Watershed/CDSF/East Ravine, Cottage Grove Ravine Park, 65<sup>th</sup> and Geneva, and 2022 Planning and Rules.

**City of Cottage Grove and City of Woodbury Joint Meeting Update.**

Administrator Moore provided a summary of the meeting.

**Xcel Energy Payment for Wilmes Lake Alum Facility.** There are existing Xcel utilities in conflict with the future Wilmes alum treatment facility at Kargel Park. The invoice from Xcel Energy is to remove/abandon the conflicting utilities. The payment was included and approved by the managers under the accounting section on the Consent Agenda.

**Notice to Proceed for Additional Site Prep at Crestview Campus.** The Notice to Proceed is for additional scope of work for Crestview Elementary School Campus Greening Woodland Prescribed Burn. Following the prescribed burn by Native Resources Preservation (NRP), the site will be broadcast seeded by students and volunteers. As a final step in the process of site preparation, raking in of seed (by contractor) to ensure good contact with soil is required.

**SWWD Board Spring Tour.** The managers are interested in a tour of some of the SWWD projects this Spring. Staff will send a Doodle Poll with potential tour dates.

- 6. 2022 Coordinated Capital Improvement Program (CCIP) Grants.** SWWD received 8 applications for its 2022 CCIP program totaling \$726,979.50. SWWD has \$600,000 budgeted for the 2022 CCIP. Additionally, SWWD has approximately \$300,000 in CCIP funds from previous years. Staff recommends funding all received requests using the 2022 budgeted funds and carryover. Requested funding would fund a variety of water quality, maintenance, and resilience projects. A motion was made by Manager Madigan to approve the 8 applications for the 2022 CCIP for up to \$726,979.50. Manager ChapdeLaine seconded. Motion carried unanimously.
- 7. Trout Brook EAW Findings of Fact and EIS Decision.** SWWD published the Trout Brook phase III EAW February 22, 2022 and received comments from 4 agencies. SWWD has prepared a response to received comments and prepared the findings of fact. A motion was made by Manager Doucette to approve the findings of fact and negative declaration on the need for an environmental impact statement (EIS). Manager Williams seconded. Motion carried unanimously.
- 8. City of Cottage Grove Temporary Trail Easement Agreement.** The City of Cottage Grove has prepared the temporary trail easement for a new City trail connecting Ravine Parkway to the new Rolling Meadows development across SWWD's Central Draw Storage Facility (CDSF)/Glacial Valley Park. The new trail is part of the trail that will eventually connect to Glacial Valley Park. The trail across CDSF was previously anticipated and grading for the trail was completed as part of constructing the CDSF. After trail construction, Cottage Grove will prepare a

permanent easement based on the as-built trail location. A motion was made by Manager ChapdeLaine to approve the City of Cottage Grove temporary trail easement agreement. Manager Doucette seconded. Motion carried unanimously.

9. **Nuevas Fronteras BMP Construction Memorandum with South Washington County School District #833.** This item was approved under the Consent Agenda.
10. **Crestview Campus Greening Restoration Services Agreement with Washington Conservation District.** This item was approved under the Consent Agenda.
11. **Newport Network 4, BMP Task Order #HRG2022-001, HR Green.** HR Green completed an alternatives assessment for two locations (Networks 4 and 5) in Newport for underground BMPs. Network 4 was chosen as the initial project to bring to full engineering design and implementation due to minimal constraints identified in the assessment. A number of additional constraints and opportunities may exist for Network 5 that support ongoing analysis for development in coming years. Network 4 is a 519-acre urban drainage area routed to a 48-inch sewer trunkline along 16th Street. The Engineer has recommended a Bioclean Debris Separating Baffle Box (DSBB) to be installed offline in the public right-of-way near the outlet of the network to the Mississippi River. The device is modelled to remove approximately 44,579 lbs/yr of TSS and 31lb/yr of Total Phosphorus. The Task Order includes Data Collection, a Preliminary (60%) Design, Final (100%) Design, Engineer's Opinion of Probable Cost (EOPC), and Bidding Services. A motion was made by Manager ChapdeLaine to approve the Newport Network 4 BMP Task Order #HRG2022-001 with HR Green for up to \$24,330. Manager Madigan seconded. Motion carried unanimously.
12. **2021 SWWD Annual Report.** The draft 2021 Annual Report was email to the Managers prior to the meeting for review. The approved Annual Report must be submitted to the Minnesota Board of Water and Soil Resources. The 2021 Financial Audit will be completed for the May Board meeting for approval. The audit will be included in the Annual Report. A motion was made by Manager Madigan approve the 2021 Annual Report and authorize submittal to the required State Agencies. Manager ChapdeLaine seconded. Motion carried unanimously.
13. **Permit Applications.** This item was approved under the Consent Agenda.
14. **Adjourn**  
The next regular Board Meeting will be held on Tuesday, May 10<sup>th</sup> at 6:00 pm. A motion was made by Manager ChapdeLaine to adjourn at 6:40 p.m. Manager Madigan seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Operations Manager

Approved By:

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Mr. Mike Madigan, Secretary

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Date