

Regular Meeting
South Washington Watershed District
Tuesday, March 14, 2023 6:00 p.m.
City of Woodbury Public Works Building

1. Call to Order and Setting of Agenda

Manager Johnson called the meeting to order at 6:00 p.m. A motion was made by Manager ChapdeLaine to move Agenda Items: #6 Trout Brook Memorandum of Understanding with Vail Resorts and #11 Carpenter Nature Center Professional Services Agreement-Lake Middle School to the Consent Agenda. Manager Doucette seconded. Motion carried unanimously.

Roll Call:

- Brian Johnson, President
- Sharon Doucette, 1st Vice President
- Emily Stephens, 2nd Vice President
- Kevin ChapdeLaine, Treasurer
- Mike Madigan, Secretary

Staff:

- Matt Moore, Administrator
- John Loomis, Deputy Administrator
- Melissa Imse, Operations Manager
- Kyle Axtell, BMP Project Specialist
- Tony Randazzo, Watershed Restoration Specialist (Microsoft Office Teams)

Others:

- Jack Clinton, SWWD Attorney

2. Public Open Forum None

3. Consent Agenda

Items on the Consent Agenda include: February 14, 2023 Regular Board meeting minutes, February Treasurer's Report: accounts payable \$691,785.98, accounts receivable \$171,016.19, 4M fund balance \$15,880,911.67, Calendar of Events, Development Reviews, Wetland Conservation Act, Cost Share Program, Miscellaneous Correspondence, and items #6 Trout Brook Memorandum of Understanding with Vail Resorts and #11 Carpenter Nature Center Professional Services Agreement Lake Middle School. A motion was made by Manager ChapdeLaine to approve the consent agenda. Manager Madigan seconded. Motion carried unanimously.

4. Manager's Report

Oath of Office-Emily Stephens-Manager Stephens took the Oath of Office to serve on the SWWD Board from 2023-2024.

Manager Johnson-Manager Johnson welcomed Emily Stephens to the SWWD. He also reported that he attended the University of Minnesota Water Resources seminar on road salt.

Manager Doucette-None.

Manager Stephens-Manager Stephens introduced herself.

Manager ChapdeLaine -Manager ChapdeLaine reported on the EPA PFAs standards.

Manager Madigan-Manager Madigan reported on the EPA PFAs standards.

5. Administrator Report

SWWD Project Updates. Included in the board packet are project updates on: Trout Brook, Glacial Valley Park and Open space, Campus Greening, Newport ROWs, Seasons Park Stormwater Filter, Wilmes alum facility, Hasenbank Woods/Powers Lake BMP, 16th and Cedar Underground BMP, St. Paul Park Public Works Underground BMP, Markgrafs Lake Retrofit Analysis, Northern Watershed/CDSF/East Ravine Review and Optimization, Cottage Grove Ravine Park, 65th and Geneva, 2022-2023 Planning and Rules Update, Enhanced Street Sweeping, and In-Lake AIS Management.

La Lake Federal Recreational Trail Grant Program Support. The City of Woodbury is finalizing a plan for a new park at La Lake. As part of that effort, the City intends to work toward establishing a trail around the lake. SWWD has provided a letter of support for the City's application for federal grant funding for some of that work.

City/Townships Annual Meetings. Administrator Moore provided a list of City/Township meetings to provide an annual SWWD project update. The managers discussed which meeting they will attend.

6. **Trout Brook Memorandum of Understanding with Vail Resorts.** This item was approved on the Consent Agenda.
7. **IWI Stewardship Program-Multiple Project Agreement for Professional Services and Task Order #2023-001, IWI Stewardship Program Implementation Support.** SWWD's Watershed Management Plan includes development of Ag BMP Pilot program intended to help SWWD establish an effective Ag BMP program. Staff has been in discussion in IWI for some time about their Stewardship program and believe it is a worthy effort to try out in SWWD. The Stewardship program engages operators to examine their property and operations to identify potential opportunities to benefit water quality and profit. The goal is to identify BMPs that landowners are likely to maintain. The agreement with IWI includes funding for IWI to implement its Stewardship program on up to 15 properties. A motion was made by Manager ChapdeLaine to approve the IWI Stewardship Program Multiple Project Agreement for Professional Services. Manager Madigan seconded. Motion carried unanimously. A motion was made by Manager ChapdeLaine to approve Task Order #2023-001, IWI Stewardship Program Implementation Support. Manager Madigan seconded. Motion carried unanimously.
8. **Hasenbank Cooperative Agreement with the City of Woodbury.** The Hasenbank Cooperative agreement with City of Woodbury is for construction, operation, and maintenance of the Hasenbank stormwater park. The agreement follows the form of recent agreements for other regional BMPs. SWWD will design and construct the stormwater park. City of Woodbury will own, operate, and maintain the park with reimbursement by SWWD. The agreement also includes \$400,000 on SWWD funding for a future City trail connection around Powers Lake as previously agreed to. Final plans, specifications, and O&M manual will become part of the agreement when finalized and approved by both parties. A motion was made by Manager Madigan to approve the Hasenbank Cooperative Agreement with the City of Woodbury. Manager Doucette seconded. Motion carried unanimously.
9. **Wilmes Lake Alum Facility, Resolution #2023-002, Project Plans and Specs and Cooperative Agreement with the City of Woodbury.** HR Green has prepared final plans and specifications for this project which is now ready for contractor bidding. Staff has worked with the City of Woodbury to prepare a cooperative agreement governing construction, financing, and long-term operation and maintenance of the project. In short, SWWD is financing and managing construction of the project and

the City of Woodbury will be owning, operating, monitoring, and maintaining the project post-construction. SWWD will cover all costs associated with these activities, pursuant to the cooperative agreement. Resolution 2023-002 covers approval of the plans and specifications and this agreement while authorizing staff to approve plan and specification modifications and to let the project for bidding.

The City of Woodbury will be approving the cooperative agreement on March 22 and the bid let will occur shortly thereafter. Bid opening will occur on May 2 and a summary and recommendation on a contract is expected to be ready for Board consideration on May 9. Permits are still outstanding from DNR and MPCA for this project, although timelines for those remain consistent with our construction schedule. Construction would begin later in May or early June and should be complete by the end of the year. Native restoration and tree planting to meet Woodbury ordinance requirements will occur under a separate plan set and contract in early 2024. After discussion, a motion was made by Manager ChapdeLaine to approve Resolution #2023-002. Manager Madigan seconded. Motion carried unanimously. A motion was made by Manager Madigan to approve the Cooperative Agreement with the City of Woodbury for the Wilmes Lake Alum Facility. Manager Doucette seconded. Motion carried unanimously.

10. SWWD CAC Appointments. SWWD staff has finished soliciting interest for service on the Citizen Advisory Committee (CAC). Four citizen applications have been received and were provided to the Board outside of the public meeting packet as the applications contain private data. Nayere Ghazanfarpour, Patty Goertz, Dan Henely, Howard Markus, and WCD Board Member David Nuccio. The first CAC meeting is scheduled for March 28, 2023, 6:00pm, at Woodbury Public Works. A motion was made by Manager ChapdeLaine to appoint the five individuals listed to the SWWD CAC Committee. Manager Madigan seconded. Motion carried unanimously.

11. Carpenter Nature Center Professional Services Agreement-Lake Middle School. This item was approved on the Consent Agenda.

12. 2023 Attorney Retainer Agreement. Attorney Jack Clinton has accepted a position with Hellmuth & Johnson. Attorney Clinton prepared the 2023 attorney retainer agreement and fee schedule. A motion was made by Manager Madigan to approve the 2023 Attorney Retainer Agreement with Jack Clinton and Hellmuth & Johnson. Manager Doucette seconded. Motion carried unanimously.

13. SWWD Administrator Review. A summary of the Administrator Review for 2022 was provided to the managers. After discussion, a motion was made by Manager ChapdeLaine to approve the 2022 Administrator's Review. Manager Doucette seconded. Motion carried unanimously.

14. Future Business and Meetings.

- a) Citizen Advisory Committee Meeting, Tuesday, March 28, 2023 6pm
- b) Regular Board Meeting, Tuesday, April 11, 2023 6pm
- c) Regular Board Meeting, Tuesday, May 9, 2023 6pm
- d) Hasenbank Seeding Event/Open House, Thursday, May 16
- e) SWWD Project Update with Cities and Townships

15. Adjourn

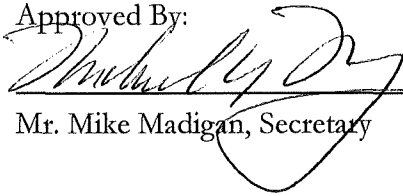
The next regular Board Meeting will be held on Tuesday, April 11th at 6:00 pm. A motion was made by Manager Madigan to adjourn at 6:51 p.m. Manager ChapdeLaine seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Operations Manager

Approved By:



Mr. Mike Madigan, Secretary

4-11-2023

Date