

Regular Meeting
South Washington Watershed District
Tuesday, June 13, 2023 6:00 p.m.
City of Woodbury Public Works Building

1. Call to Order and Setting of Agenda

Manager Doucette called the meeting to order at 6:00 p.m. A motion was made by Manager ChapdeLaine to move Agenda Item: #11 Cottage Grove Ravine Park Goat Grazing Cooperative Agreement with Washington County to the Consent Agenda. Manager Madigan seconded. Motion carried unanimously.

Roll Call:

- Sharon Doucette, 1st Vice President
- Emily Stephens, 2nd Vice President
- Kevin ChapdeLaine, Treasurer
- Mike Madigan, Secretary

Staff:

- Matt Moore, Administrator
- John Loomis, Deputy Administrator
- Melissa Imse, Operations Manager
- Kyle Axtell, BMP Project Specialist
- Tony Randazzo, Watershed Restoration Specialist

Others:

- Jack Clinton, SWWD Attorney

2. Public Open Forum None

3. Consent Agenda

Items on the Consent Agenda include: May 9, 2023 Regular Board meeting minutes, May Treasurer's Report: accounts payable \$694,299.60, accounts receivable \$64,828.21, 4M fund balance \$15,200,918.02, Pay Request #1, JM Hauling \$331,879.49, and Pay Request #1, Minnesota Native Landscapes \$92,995.50, Calendar of Events, Development Reviews, Wetland Conservation Act, Cost Share Program, Miscellaneous Correspondence, and agenda item #11 Cottage Grove Ravine Park Goat Grazing Cooperative Agreement with Washington County. A motion was made by Manager ChapdeLaine to approve the consent agenda. Manager Madigan seconded. Motion carried unanimously.

4. Manager's Report

Manager Doucette—None.

Manager Stephens—None.

Manager ChapdeLaine—None.

Manager Madigan—None.

5. Administrator Report

SWWD Project Updates. Included in the board packet are project updates on: Trout Brook, Glacial Valley Park and Open space, Campus Greening, Newport ROWs, Seasons Park Stormwater Filter, Wilmes alum facility, Hasenbank Woods/Powers Lake BMP, 16th and Cedar Underground BMP, St. Paul Park Public Works Underground BMP, Markgrafs Lake Retrofit Analysis, Northern Watershed/CDSF/East Ravine Review and Optimization, Cottage Grove Ravine Park, 65th and Geneva, 2022-2023 Planning and Rules Update, Enhanced Street Sweeping, and In-Lake AIS Management.

SWWD Photography Pilot and Artist-in-Residence. SWWD has a need for professional photography for a variety of purposes including, but not limited to, website development, social media, project documentation, general communication and outreach efforts, interpretive signage, and general marketing/promotion of the District's diverse natural and water resources. The Board reviewed the pilot program proposal and draft Request for Qualifications. After discussion, a motion was made by Manager Madigan to authorize Staff to post the Request for Qualifications for an Artist-in-Residence. Manager ChapdeLaine seconded. Motion carried unanimously.

Juneteenth Holiday. On February 3, 2023, Governor Walz signed a bill establishing Juneteenth as a state-recognized holiday. The new law was not to go into effect until August 1, 2023. However, the Legislature moved up the effective date to 2023 in the final state and local government omnibus bill, changing the effective date to make the new holiday effective before June 19 of this year, requiring that the day be observed. The Board reviewed and discussed how other watershed districts and government agencies are observing the Juneteenth holiday. After discussion, a motion was made by Manager ChapdeLaine to approve Juneteenth (June 19) as a SWWD paid Holiday. Manager Stephens seconded. Motion carried unanimously.

Metro Children's Water Festival Request. SWWD received a request for funding to support the Children's Water Festival. In the past, SWWD has sponsored transportation for students from the District to attend. Two classes from Newport Elementary are planning to attend. A motion was made by Manager ChapdeLaine to approve funding for transportation for Newport Elementary at an estimated cost of \$275. Manager Stephens seconded. Motion carried unanimously.

August Board Meeting Date. Due to the primary election, the August Board meeting date will have to be rescheduled. Staff recommends Monday August 7 or Wednesday August 9. After discussion, the managers re-scheduled the August Board meeting for Monday, August 7, 2023 at 6pm.

6. **2024 Draft Budget.** The managers reviewed the 2024 draft budget and schedule. A motion was made by Manager ChapdeLaine to adopt the 2024 budget schedule, and authorize staff to publish the budget hearing. Manager Stephens seconded. Motion carried unanimously.
7. **Hasenbank Artists Contracts Phase II.** SWWD and City staff, along with SWWD consultants have reviewed public art concepts for Hasenbank Park. Both artists brought forward ideas supporting identified interpretive and educational themes for the Park. Staff recommends awarding both artists a contract to continue refining their ideas and, if ultimately approved, oversee fabrication and installation of the pieces. A motion was made by Manager ChapdeLaine to approve the contracts for Chris Harrison and Aaron Dysart for the next phase of public art design at Hasenbank Park. Manager Stephens seconded. Motion carried unanimously.
8. **Hasenbank Park Construction Award, Resolution #2023-004.** SWWD opened bids on May 31st for the construction of stormwater park at Hasenbank Park. Peterson Companies submitted the lowest bid for the work at \$2,244,851.35. After discussion, a motion was made by Manager Madigan to approve Resolution #2023-004 awarding the Hasenbank Park construction to Peterson Companies for \$2,244,851.35. Manager ChapdeLaine seconded. Motion carried unanimously.
9. **Wilmes Lake Alum Treatment Facility Contract Award, Resolution #2023-005.** SWWD opened bids on May 2nd for the Wilmes Lake Alum Treatment Facility in

Woodbury's Kargel Park. Two bids were received. Morcon Construction Company, Inc. submitted the lowest bid for the work at \$4,309,868.00, including Bid Alternate 1. The cost of Bid Alternate 1 (\$6,400) will be reimbursed to SWWD by the City of Woodbury. After discussion, a motion was made by Manager Madigan to approve Resolution #2023-005 awarding the Wilmes Lake Alum Treatment Facility contract to Morcon Construction Company for \$4,309,868.00. Manager ChapdeLaine seconded. Motion carried unanimously.

- 10. Enhanced Street Sweeping Cooperative Agreement Amendment with the City of Woodbury.** After beginning implementation of the enhanced street sweeping program last fall with existing sweepers, Woodbury has requested SWWD support to continue building implementation through the purchase of an additional sweeper. Adding an additional sweeper should provide enough capacity to sweep all City streets within SWWD once per month during the sweeping season. Because the new sweeper is for the enhanced sweeping effort and not necessary for the City to continue its baseline sweeping program, the City is requesting SWWD fund all of the purchase. Staff has prepared an amendment to the existing SWWD, Woodbury agreement to include the purchase of a new sweeper at a cost not to exceed \$400,000. If approved, the City will order the sweeper and have it in place for the 2024 season. Funds for the new sweeper have been included in the draft 2024 budget. A motion was made by Manager ChapdeLaine to approve the Enhanced Street Sweeping Cooperative Agreement Amendment with the City of Woodbury. Manager Stephens seconded. Motion carried unanimously.

- 11. Cottage Grove Ravine Park Grazing Agreement with Washington County.** This item was approved on the Consent Agenda.

- 12. St. Croix Bluffs Regional Park Ravine Stabilization Design Task Order with the Washington Conservation District.** SWWD, WCD and County staff have identified a series of four ravines located along the bluff line within St. Croix Bluffs Regional Park where improvements will reduce erosion and sedimentation affecting Lake St. Croix. Staff have developed preliminary concepts as well as worked to convert upland fields from agriculture to prairie. WCD engineer will work with SWWD and County staff to complete final engineering and ecological designs for the upper portions of the bluffs to provide long term stability of the ravines. Engineering plans will be reviewed and approved by County Engineering staff upon completion. A motion was made by Manager Madigan to approve the St. Croix Bluffs Regional Park Ravine Stabilization Task Order with the Washington Conservation District. Manager ChapdeLaine seconded. Motion carried unanimously.

13. Future Business and Meetings.

- a) Regular Board Meeting, Tuesday, June 13, 2023 6pm
- b) Minnesota Watersheds Summer Tour, Albert Lea, June 20-21
- c) Citizen Advisory Committee Meeting, Tuesday, June 27 6pm
- d) St. Croix River Workshop on the Water, Taylors Falls, June 27 5-9pm
- e) Regular Board Meeting, Tuesday, July 11, 2023 6pm
- f) St. Croix River Workshop on the Water, Stillwater, July 25 5-9pm

14. Adjourn

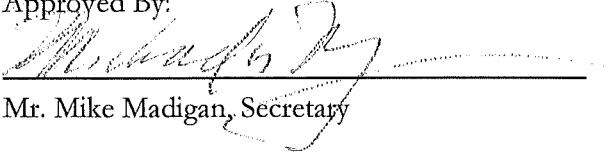
The next regular Board Meeting will be held on Tuesday, July 11th at 6:00 pm. A motion was made by Manager ChapdeLaine to adjourn at 6:41 p.m. Manager Stephens seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse; Operations Manager

Approved By:



Mr. Mike Madigan, Secretary

7-11-2023

Date