

Regular Meeting
South Washington Watershed District
Tuesday, May 9, 2023 6:00 p.m.
City of Woodbury Public Works Building

1. Call to Order and Setting of Agenda

Manager Johnson called the meeting to order at 6:00 p.m. A motion was made by Manager ChapdeLaine to move Agenda Items: #9 2023 Lake Vegetation Management Services, Stantec Task Order 2023-001, and #11 2023 Watershed Partners Contribution to the Consent Agenda. Manager Doucette seconded. Motion carried unanimously. A motion was made by Manager ChapdeLaine to add the Ag BMP Cost Share contracts for Travis Swanson in the amount of \$4,344, and Gary Swanson in the amount of \$4,344 to the Consent Agenda. Manager Doucette seconded. Motion carried unanimously.

Roll Call:

- Brian Johnson, President
- Sharon Doucette, 1st Vice President
- Emily Stephens, 2nd Vice President
- Kevin ChapdeLaine, Treasurer
- Mike Madigan, Secretary

Staff:

- Matt Moore, Administrator
- John Loomis, Deputy Administrator
- Melissa Imse, Operations Manager
- Kyle Axtell, BMP Project Specialist
- Tony Randazzo, Watershed Restoration Specialist

Others:

- Jack Clinton, SWWD Attorney

2. Public Open Forum None

3. Consent Agenda

Items on the Consent Agenda include: April 11, 2023 Regular Board meeting minutes, April Treasurer's Report: accounts payable \$279,628.87, accounts receivable \$61,433.15, 4M fund balance \$15,335,802.43, Calendar of Events, Development Reviews, Wetland Conservation Act, Cost Share Program, Miscellaneous Correspondence, and agenda items #9 2023 Lake Vegetation Management Services, Stantec Task Order 2023-001, and #11 2023 Watershed Partners Contribution, and the Ag BMP Cost Share contracts for Travis Swanson in the amount of \$4,344, and Gary Swanson in the amount of \$4,344. A motion was made by Manager ChapdeLaine to approve the consent agenda. Manager Stephens seconded. Motion carried unanimously.

4. Manager's Report

Manager Johnson—Manager Johnson reported that he attended the Woodbury quarterly meeting and the 3M settlement priority group 2 meeting.

Manager Doucette—Manager Doucette reported that she attended the Newport City Council meeting, and will be attending the St Paul Park City Council meeting.

Manager Stephens—None.

Manager ChapdeLaine —None.

Manager Madigan—Manager Madigan reported that he attended the Woodbury quarterly meeting and the 3M settlement priority group 2 meeting.

Oath of Office. Managers Doucette and Madigan took the Oath of Office to serve on the SWWD Board from 2023-2026.

Manager Per Diem Policy. The managers reviewed and discussed the updated Manager Per Diem Policy. After discussion, a motion was made by Manager ChapdeLaine to adopt the Manager Per Diem Policy as presented. Manager Madigan seconded. Motion carried unanimously.

5. Administrator Report

SWWD Project Updates. Included in the board packet are project updates on: Trout Brook, Glacial Valley Park and Open space, Campus Greening, Newport ROWs, Seasons Park Stormwater Filter, Wilmes alum facility, Hasenbank Woods/Powers Lake BMP, 16th and Cedar Underground BMP, St. Paul Park Public Works Underground BMP, Markgrafs Lake Retrofit Analysis, Northern Watershed/CDSF/East Ravine Review and Optimization, Cottage Grove Ravine Park, 65th and Geneva, 2022-2023 Planning and Rules Update, Enhanced Street Sweeping, and In-Lake AIS Management.

SWWD Photography. SWWD has a need for professional photography for a variety of purposes including, but not limited to, website development, social media, project documentation, general communication and outreach efforts, interpretive signage, and general marketing/promotion of the District's diverse natural and water resources. The Board discussed potential approaches and their respective potential costs.

Minnesota Watersheds Summer Tour. The Minnesota Watersheds Summer Tour is June 20-21, 2023 in Albert Lea. A motion was made by Manager Doucette to approve staff and manager attendance to the Minnesota Watersheds Summer Tour. Manager Stephens seconded. Motion carried unanimously. Staff will complete the registration for any Managers or Staff wishing to attend.

Remote Work Allowance. A Remote Work Allowance Policy is recommended to provide an allowance for employees to offset costs associated with working and meeting off site. The managers reviewed a draft policy for board discussion. A motion was made by Manager Madigan to adopt the Remote Work Allowance retroactive to April 1, 2023, through December 31, 2023. Manager ChapdeLaine seconded. Motion carried unanimously.

6. 2022 SWWD Financial Audit. Staff provided an overview of the SWWD 2022 Financial Audit. A motion was made by Manager ChapdeLaine to accept the 2022 Financial Audit and authorize submittal to the required State Agencies. Manager Madigan seconded. Motion carried unanimously.

7. Afton Alps Buffer Rehabilitation, Valley Creek Management, LLC. The past couple of years, SWWD has worked to establish a narrow buffer between the main parking lot at Afton Alps and the phase 2 stream channel. That buffer was destroyed this past winter during deicing operations. Staff is having ongoing discussions with Afton Alps staff about the importance of the buffer and potential changes to deicing operations and barrier to protect the buffer. Afton Alps is committed to making changes prior to next ski season. The managers reviewed the contract with Valley Creek Management to reestablish the buffer. A motion was made by Manager

Stephens to approve the contract with Valley Creek Management LLC for the Afton Alps buffer rehabilitation. Manager Doucette seconded. Motion carried unanimously.

8. **Grey Cloud Bath Survey, Houston Engineering Task Order #2023-001.** At the Grey Cloud Township annual meeting, residents inquired about another round of bathymetry survey on the Grey Cloud channel to document changes following the Grey Cloud channel restoration project. The last survey was completed in 2021. The task order includes collection of updated sonar data throughout Grey Cloud channel and Mooers Lake, including areas by Mississippi Dunes and River Acres where there are ongoing sedimentation concerns. A motion was made by Manager ChapdeLaine to approve Houston Engineering Task Order #2023-001 for the Grey Cloud Bath Survey. Manager Madigan seconded. Motion carried unanimously.
9. **2023 Lake Vegetation Management Services, Stantec Task Order #2023-001.** This item was approved on the Consent Agenda.
10. **Cottage Grove Ravine Park Upper Basin Restoration Contract.** The uppermost portions of the Ravine Park drainage easement associated with the Phase II portions have become largely overgrown by invasive species after the installation of the Central Draw Overflow. SWWD and County staff are collaborating to improve the natural communities within the 10 acre opening at the uppermost part of the park. The contract is for site preparation to remove and control common burdock, buckthorn, reed canary grass and other invasive species prior to restoration in late 2023 and 2024. Contract is for three rounds of forestry and brush mowing followed by targeted herbicide to reset the site for restoration. A motion was made by Manager Doucette to approve the contract with Native Resource Preservation to restore the upper basin at Cottage Grove Ravine Park. Manager Madigan seconded. Motion carried unanimously.
11. **2023 Watershed Partners Contribution.** This item was approved on the Consent Agenda.
12. **Future Business and Meetings.**
 - a) Regular Board Meeting, Tuesday, May 9, 2023 6pm
 - b) Afton Council Meeting, Tuesday, May 16, 2023 7pm
 - c) Hasenbank Seeding Event, Tuesday, May 16 4pm
 - d) Hasenbank Stormwater Park Open House, Tuesday, May 16 6pm
 - e) St. Paul Park Council Meeting, Monday, June 6, 2023 5pm
 - f) Regular Board Meeting, Tuesday, June 13, 2023 6pm
 - g) Minnesota Watersheds Summer Tour, Albert Lea, June 20-21
 - h) Citizen Advisory Committee Meeting, Tuesday, June 27 6pm
 - i) St. Croix River Workshop on the Water, Taylors Falls, June 27 5-9pm
 - j) Regular Board Meeting, Tuesday, July 11, 2023 6pm
 - k) St. Croix River Workshop on the Water, Stillwater, July 25 5-9pm

13. Adjourn

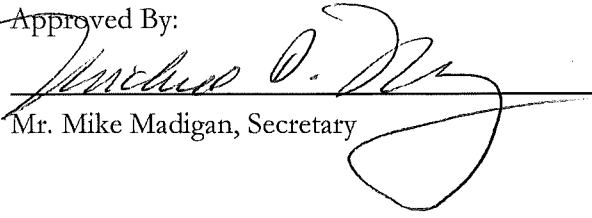
The next regular Board Meeting will be held on Tuesday, June 13th at 6:00 pm. A motion was made by Manager ChapdeLaine to adjourn at 7:22 p.m. Manager Madigan seconded. Motion carried unanimously.

Respectfully submitted,

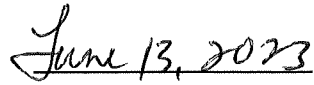


Melissa Imse, Operations Manager

Approved By:

A handwritten signature in black ink, appearing to read "Michael D. Madigan", written over a horizontal line.

Mr. Mike Madigan, Secretary

A handwritten date "June 13, 2023" in black ink, written over a horizontal line.

Date