

Regular Meeting
South Washington Watershed District
Tuesday, July 11, 2023 6:00 p.m.
City of Woodbury Public Works Building

1. Call to Order and Setting of Agenda

Manager Johnson called the meeting to order at 6:00 p.m. A motion was made by Manager ChapdeLaine to move Agenda Item: #12 Nuevas Fronteras Kraken Maintenance Contract to the Consent Agenda. Manager Doucette seconded. Motion carried unanimously.

Roll Call:

- Brian Johnson, President
- Sharon Doucette, 1st Vice President
- Kevin ChapdeLaine, Treasurer
- Mike Madigan, Secretary

Staff:

- Matt Moore, Administrator
- John Loomis, Deputy Administrator
- Melissa Imse, Operations Manager
- Kyle Axtell, BMP Project Specialist

Others:

- Jack Clinton, SWWD Attorney

2. Public Open Forum None

3. Consent Agenda

Items on the Consent Agenda include: June 13, 2023 Regular Board meeting minutes, June Treasurer's Report: accounts payable \$653,324.13, accounts receivable \$155,350.03, 4M fund balance \$14,156,127.74, Calendar of Events, Development Reviews, Wetland Conservation Act, Cost Share Program, Miscellaneous Correspondence, and agenda item #12 Nuevas Fronteras Kraken Maintenance Contract. A motion was made by Manager ChapdeLaine to approve the consent agenda. Manager Doucette seconded. Motion carried unanimously.

4. Manager's Report

Manager Johnson—President Johnson reported that he attended the Washington County Consortium meeting.

Manager Doucette—None.

Manager ChapdeLaine—None.

Manager Madigan—None.

5. Administrator Report

SWWD Project Updates. Included in the board packet are project updates on: Trout Brook, Glacial Valley Park and Open space, Campus Greening, Newport ROWs, Seasons Park Stormwater Filter, Wilmes alum facility, Hasenbank Woods/Powers Lake BMP, 16th and Cedar Underground BMP, St. Paul Park Public Works Underground BMP, Markgrafs Lake Retrofit Analysis, Northern Watershed/CDSF/East Ravine Review and Optimization, Cottage Grove Ravine Park, 65th and Geneva, 2022-2023 Planning and Rules Update, Enhanced Street Sweeping, and In-Lake AIS Management.

SWWD Accounting Policy Handbook Update. As the role of the SWWD Deputy Administrator continues to evolve, the SWWD Accounting Policy Handbook has been updated to include the Deputy Administrator responsibilities. The managers reviewed the SWWD Accounting Policy Handbook. After discussion, a motion was made by Manager ChapdeLaine to adopt the SWWD Accounting Policy Handbook as presented. Manager Doucette seconded. Motion carried unanimously.

Minnesota Watersheds Request for Resolutions. The managers reviewed the active Minnesota Watersheds Resolutions and those that will sunset at the end of the year.

6. **2024 Draft Budget.** The second draft of the 2024 budget was presented to the Board. Staff will continue working through each management area. The 2024 budget hearing will be at the August 7th Board meeting for public comment.
7. **Minnesota Native Landscapes-Change Order 1 and Pay Request 2, Trout Brook.** Construction continues as planned at Trout Brook. Staff has worked with MNL on one minor change order to add 10 large boulders at a cost of \$1,350. The additional boulders will be used to help protect the buffer along the main parking lot from plowing in the winter. There have been other minor changes and substitutions on the project, but none that require a change in contract price. MNL has submitted pay request 2. District staff and consultants have reviewed the request. It accurately reflects work completed to date. A motion was made by Manager Madigan to approve Change Order 1 and Pay Request 2 to Minnesota Native Landscapes for the Trout Brook project. Manager ChapdeLaine seconded. Motion carried unanimously.
8. **St. Croix Bluffs Park Stabilization Phase II Design and Construction.** Staff continues to proceed with design and planning work, in conjunction with Washington County, for ravine stabilization efforts within St. Croix Bluffs Regional Park. A major component of this work is stabilization of a failing culvert and embankment at the old railroad grade at the bottom of the ravine. Houston Engineering (HEI) has previously completed an alternatives analysis for this site. A preferred approach has been selected and HEI has prepared Task Order 2023-002 to complete final design plans and specifications and provide limited construction support, at a total cost of \$40,923. Washington County intends to lead construction oversight efforts with HEI's assistance. As this old rail grade will serve as a new trail corridor in the future, Washington County wishes to share equally the cost of final design of the stabilization project. A cooperative agreement has been drafted that would see Washington County reimburse SWWD for 50% of the task order cost, not to exceed \$20,461.50. After discussion, a motion was made by Manager Madigan to approve Houston Engineering's Task Order #2023-002 and the St. Croix Bluffs Cooperative Agreement with Washington County. Manager Doucette seconded. Motion carried unanimously.
9. **JM Hauling Change Order 1 and Pay Request 2, 16th and Cedar.** Installation of the Contech DSBB at 16th and Cedar in Newport is substantially complete. All work is complete on site and we are now waiting only for vegetation establishment. During construction, staff and the project engineer authorized field changes to the work to accommodate exceptionally high water levels within the project site due to Mississippi River flooding this spring (additional rock excavation and placement of additional bedding rock instead of sand). Change Order #1 is presented for Board approval in the amount of \$17,713.90. Additionally, JM Hauling has submitted Pay Request #2 in the amount of \$26,313.98. HR Green and SWWD staff have reviewed the request. It accurately reflects work completed to date, including the additional quantities in Change Order #1. Once paid, only retainage remains to be paid out for this project.

After discussion, a motion was made by Manager ChapdeLaine to approve Change Order 1 and Pay Request 2 to JM Hauling for the 16th and Cedar project. Manager Madigan seconded. Motion carried unanimously.

10. Wilmes Lake Eurasian Watermilfoil Treatment Contract, Waterfront

Restorations. Staff has worked with its consultants and MnDNR to plan for addressing Eurasian watermilfoil in Wilmes Lake. Because of the limited extent of EWM within the Lake and desire to protect desirable species, stakeholders agreed to pursue mechanical rather than chemical treatment. Staff solicited quotes from several contractors for hand removal of Eurasian watermilfoil in the southern Wilmes Lake basin. Two contractors provided quotes. Waterfront Restoration was the lowest quote. A motion was made by Manager Madigan to approve the Wilmes Lake Eurasian Watermilfoil Treatment Contract with Waterfront Restorations not to exceed \$10,000. Manager Doucette seconded. Motion carried unanimously.

11. Native Resources Preservation, Change Order 1, Cottage Grove Ravine Park

Upper Basin. Several times this summer, water levels have risen in Ravine Lake due to obstructions in the channel downstream of the Lake outlet. Obstructions appear to be primarily downed trees following late winter snow storms. SWWD currently has Native Resources Preservation under contract for restoration work in the northern part of Ravine Park and has worked with them on the enclosed change order to their existing contract to clear obstructions in the outlet channel. The additional work will cost an estimated \$7,400. A motion was made by Manager Doucette to approve Change Order 1 with Native Resources Preservation for the Cottage Grove Ravine Park upper basin project for up to \$7,400. Manager Madigan seconded. Motion carried unanimously.

12. Nuevas Fronteras Kraken Maintenance Contract. This item was approved on the Consent Agenda.

13. Future Business and Meetings.

- a) St. Croix River Workshop on the Water, Stillwater, July 25, 2023 5-9pm
- b) Regular Board Meeting, **Monday, August 7, 2023 6pm**
- c) Regular Board Meeting, Tuesday, September 12, 2023 6pm
- d) Clean Water Council Tour of Trout Brook, Tuesday, September 19, 2023 8am
- e) Citizens Advisory Committee Meeting, Tuesday, September 26, 2023 6pm
Regular Board Meeting, Tuesday, June 13, 2023 6pm

14. Adjourn

The next regular Board Meeting will be held on Monday, August 7th at 6:00 pm. A motion was made by Manager ChapdeLaine to adjourn at 6:42 p.m. Manager Madigan seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Operations Manager

Approved By:


Mr. Mike Madigan, Secretary

8-7-2023
Date