

**Regular Meeting
South Washington Watershed District
Monday, August 7, 2023 6:00 p.m.
City of Woodbury Public Works Building**

1. Call to Order and Setting of Agenda

Manager Johnson called the meeting to order at 6:00 p.m. A motion was made by Manager ChapdeLaine to move Agenda Items: #7 Minnesota Native Landscapes Change Order 2 and Pay Request 3-Trout Brook, #10 2023 Construction ESC Inspections Washington Conservation District-Task Order WCD2023-002, #12 City of Woodbury Street Sweeping Contract Amendment, #13 Carpenter Nature Center Fall 2023 Programming Contract, #14 SWWD Annual Insurance-Waiver of Statutory Tort Limits to the Consent Agenda. Manager Doucette seconded. Motion carried unanimously.

Roll Call:

- Brian Johnson, President
- Sharon Doucette, 1st Vice President
- Emily Stephens, 2nd Vice President
- Kevin ChapdeLaine, Treasurer
- Mike Madigan, Secretary

Staff:

- Matt Moore, Administrator
- John Loomis, Deputy Administrator
- Melissa Imse, Operations Manager
- Kyle Axtell, BMP Project Specialist
- Tony Randazzo, Watershed Restoration Specialist

Others:

- Jack Clinton, SWWD Attorney

2. Public Open Forum None

3. Consent Agenda

Items on the Consent Agenda include: July 11, 2023 Regular Board meeting minutes, July Treasurer's Report: accounts payable \$480,032.58, accounts receivable \$2,321,497.00, 4M fund balance \$16,109,097.02, Calendar of Events, Development Reviews, Wetland Conservation Act, Cost Share Program, Miscellaneous Correspondence, and agenda items #7 Minnesota Native Landscapes Change Order 2 and Pay Request 3-Trout Brook, #10 2023 Construction ESC Inspections Washington Conservation District-Task Order WCD2023-002, #12 City of Woodbury Street Sweeping Contract Amendment, #13 Carpenter Nature Center Fall 2023 Programming Contract, #14 SWWD Annual Insurance-Waiver of Statutory Tort Limits. A motion was made by Manager ChapdeLaine to approve the consent agenda. Manager Madigan seconded. Motion carried unanimously.

4. Manager's Report

Manager Johnson—Manager Johnson reported that he attended the Woodbury Commissions meeting. He reported that he reviewed the Washington County Mitigation Plan update.

Manager Doucette—None.

Manager Stephens –Manager Stephens reported that she attended the St. Croix workshop on the water.

Manager ChapdeLaine –Manager ChapdeLaine reported that he attended the 1W1P Policy Committee meeting and the SWWD photographer meeting.

Manager Madigan–Manager Madigan reported that he attended the Woodbury Commissions meeting and 3M Priority meeting.

5. Administrator Report

SWWD Project Updates. Included in the board packet are project updates on: Trout Brook, Glacial Valley Park and Open space, Campus Greening, Newport ROWs, Seasons Park Stormwater Filter, Wilmes alum facility, Hasenbank Woods/Powers Lake BMP, 16th and Cedar Underground BMP, St. Paul Park Public Works Underground BMP, Markgrafs Lake Retrofit Analysis, Northern Watershed/CDSF/East Ravine Review and Optimization, Cottage Grove Ravine Park, St. Croix Bluffs Regional Park, CR74-65th and Geneva, 2022-2023 Planning and Rules Update, Enhanced Street Sweeping, and In-Lake AIS Management.

Minnesota Stormwater Research Council Report and Funding Request. The managers reviewed the 2023 Annual Report and Funding Request from the MN Stormwater Research Council (MSRC). The MSRC is a partnership that guides applied stormwater research and is primarily made up of local government staff along with civil engineering consultants and State Agency staff. In addition to allocating funds donated by local partners, the MSRC also guides allocation of \$2 million in State funding. Current research projects are timely and relevant to stormwater management in SWWD including research on chloride trends, BMP performance and enhancement, stormwater benefits of trees, contaminants of Emerging Concern, Harmful algal blooms, and impact of vegetation management on pond effectiveness. SWWD has participated through staff participation on the MSRC Board and through past donations. SWWD has \$15,000 budgeted for research in 2023. After discussion, a motion was made by Manager ChapdeLaine to approve the 2023 contribution of \$15,000 to the MSRC. Manager Stephens seconded. Motion carried unanimously.

Citizens Advisory Committee Attendance at the 2023 Water Resources

Conference. One CAC member, Patty Goertz, has expressed interest in attending the 2023 MN Water Resources Conference (WRC) in St. Paul this October. WRC registration is \$325. After discussion, a motion was made by Manager ChapdeLaine to approve the WRC registration for Patty Goertz for up to \$325. Manager Doucette seconded. Motion carried unanimously.

- 6. 2024 Draft Budget Hearing.** Manager Johnson suspended the regular meeting and opened the 2024 budget hearing. No public was present and no comments were received. Staff provided the Board an overview of the draft 2024 budget. The draft budget was published in the St. Paul Pioneer Press on Wednesday July 26, 2023 and Wednesday August 2, 2023. Staff will refine the budget for the September Board meeting and prepare the preliminary certification to Washington County. A motion was made by Manager Madigan to close the 2024 budget hearing. Manager ChapdeLaine seconded. Motion carried unanimously.
- 7. Minnesota Native Landscapes-Change Order 2 and Pay Request 3, Trout Brook.** This item was approved on the Consent Agenda.
- 8. Moron Change Order 1, Wilmes Lake Alum Treatment Facility.** Staff and HR Green have been working with Morcon to prepare Change Order No. 1 for some time. Initially, we focused on potential cost savings associated with modifications to the building's attic and roof system, however, those savings were unable to be realized and

the team has reverted to the original construction plans. Other changes covered by the change order include: Addition of mechanical components (alum feed line flushing) and associated costs, Correction of retainage amount in contract from 10% to 5%, Modification of milestone dates and extension of substantial and final completion dates due to MPCA's delayed permit issuance and to accommodate expected delivery schedule of electrical equipment and mechanical control components, Cost increases associated with schedule changes (delay of paving to 2024, contractor supervision). This change order increases the contract amount by \$44,999.71 to a new total price of \$4,354,867.71. After discussion, a motion was made by Manager Stephens to approve Change Order 1 with Morcon for up to \$44,999.71. Manager Doucette seconded. Motion carried unanimously.

9. **SWWD Artist-in-Residence Contract.** Staff published a request for qualifications for this program on June 26, 2023. Eleven applications were received and considered by the review committee on July 26. A unanimous decision was reached to offer the residency to Sarah Lilja. A contract has been drafted to engage with Ms. Lilja as our artist-in-residence for 2023-2024. SWWD legal counsel and Ms. Lilja have both reviewed the contract language. After discussion, a motion was made by Manager ChapdeLaine to approve the Artist-in-Residence Contract with Sarah Lilja for 2023-2024. Manager Madigan seconded. Motion carried unanimously.
10. **2023 Construction ESC Inspection Services, Washington Conservation District, Task Order WCD2023-002.** This item was approved on the Consent Agenda.
11. **Cottage Grove Ravine Regional Park Stabilization Assessment, SRF Consulting Task Order SRF2023-001.** As part of the EAW for the Central Draw Overflow project, Met Council requested SWWD and Washington County add stabilization of the East ravine in Cottage Grove Ravine Park to the CDO project scope. Although SWWD declined to change the scope of the CDO project, SWWD and Washington County did commit to assessing the East Ravine in the future. Washington County has requested SWWD lead that assessment work. SWWD staff worked with SRF Consulting to develop a task order to assess the ravine area and develop stabilization concepts. Additionally, assessment of the Ravine Lake outlet channel is included as part of the task order. That channel has shown some degradation following completion of the CDO project. A motion was made by Manager Stephens to approve the Cottage Grove Ravine Regional Park Stabilization Assessment Task Order SRF2023-001 with SRF Consulting for up to \$65,982.70. Manager Madigan seconded. Motion carried unanimously.
12. **City of Woodbury Street Sweeping Contract Amendment.** This item was approved on the Consent Agenda.
13. **Carpenter Nature Center Fall 2023 Programming Contract.** This item was approved on the Consent Agenda.
14. **SWWD Annual Insurance-Waiver of Statutory Tort Limits.** This item was approved on the Consent Agenda.
15. **2022 Monitoring Reports.** The managers reviewed the 2022 monitoring summaries. Staff will post the reports to the SWWD website.
16. **Future Business and Meetings.**
 - a) Water in Woodbury Tour with Washington County Commissioner Clasen, Monday, September 11, 2023 8:30am
 - b) Regular Board Meeting, Tuesday, September 12, 2023 6pm

- c) Clean Water Council Tour of Trout Brook, Tuesday, September 19, 2023
8am
- d) Citizens Advisory Committee Meeting, Tuesday, September 26, 2023
- e) Regular Board Meeting, Tuesday, October 10, 2023 6pm
- f) Washington County Budget Meeting, Tuesday, November 7, 2023
- g) SWWD Watershed Management Plan Workshop-TBD

17. Adjourn

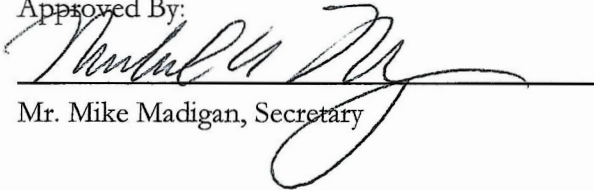
The next regular Board Meeting will be held on Tuesday, September 12th at 6:00 pm. A motion was made by Manager ChapdeLaine to adjourn at 6:42 p.m. Manager Madigan seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Operations Manager

Approved By:



Mr. Mike Madigan, Secretary

9-19-2023

Date