



# SOUTH WASHINGTON WATERSHED DISTRICT

## Coordinated Capital Improvements Program (CCIP) 2024 Request for Proposals

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**Submit To:** South Washington Watershed District  
2302 Tower Drive  
Woodbury, MN 55125  
[kyle.axtell@woodburymn.gov](mailto:kyle.axtell@woodburymn.gov)

**Deadline:** **March 22, 2024**

### PROGRAM OVERVIEW

As a result of developing and implementing its water resource management plan, working with local government units within the watershed on local water plans and capital projects, and carrying out its permitting program, the South Washington Watershed District (District) is aware of the challenges posed to sound, comprehensive surface water management by existing urban development. Existing development and impervious surface within the watershed constructed at an earlier time may not have applied due attention to minimizing and managing stormwater impacts under pre-existing regulatory conditions. While stormwater management in these areas may be improved through redevelopment and retrofit projects, space and available options often are constrained and measures may be expensive.

To facilitate improved stormwater management in existing developed areas, the District administers a Coordinated Capital Improvement Program (CCIP) to provide financial assistance to local land use and public works authorities for projects that benefit District water resources by directly improving water quality and/or the resilience of systems and resources that impact water quality. The CCIP seeks to:

- Facilitate exploration of water quality improvement opportunities by local government units within the District and incorporate those opportunities into routine infrastructure operation and maintenance projects;
- Promote closer collaboration between local government units and the District on water quality improvement efforts as an element of capital improvement plans;
- Foster stormwater management innovation and create demonstration and education examples;
- Defray local costs in the broader, watershed-wide interest of improving water quality;
- Reduce the use of chlorides throughout the District while improving de-icing operations; and,
- Promote actions to increase the climate resiliency of the District's natural resources.

Applications are now being accepted for the 2024 project funding cycle. Approved projects must be complete before December 31, 2026. Grants may be awarded for up to 50% of the total project cost. CCIP grants are funded by District stormwater utility fees. Up to \$650,000 in CCIP funds are available for projects in the South Washington Management Unit for 2024. Limited CCIP funding is available in the Lower St. Croix and East Mississippi Management Units (see map on page 2). Contact SWWD staff for more detailed information about available funding in these areas.

## ELIGIBILITY

Local government agencies, school districts, non-profit organizations, and businesses within the SWWD are eligible to apply for funding through this program.

Submitted applications must include stormwater capital improvements or infrastructure maintenance projects. New and redevelopment projects must provide stormwater treatment in excess of what is required by SWWD standards to be eligible for consideration.

Applicants located within SWWD's Lower St. Croix and East Mississippi Management Units are encouraged to contact SWWD staff for further discussion and planning.

## SELECTION PROCESS

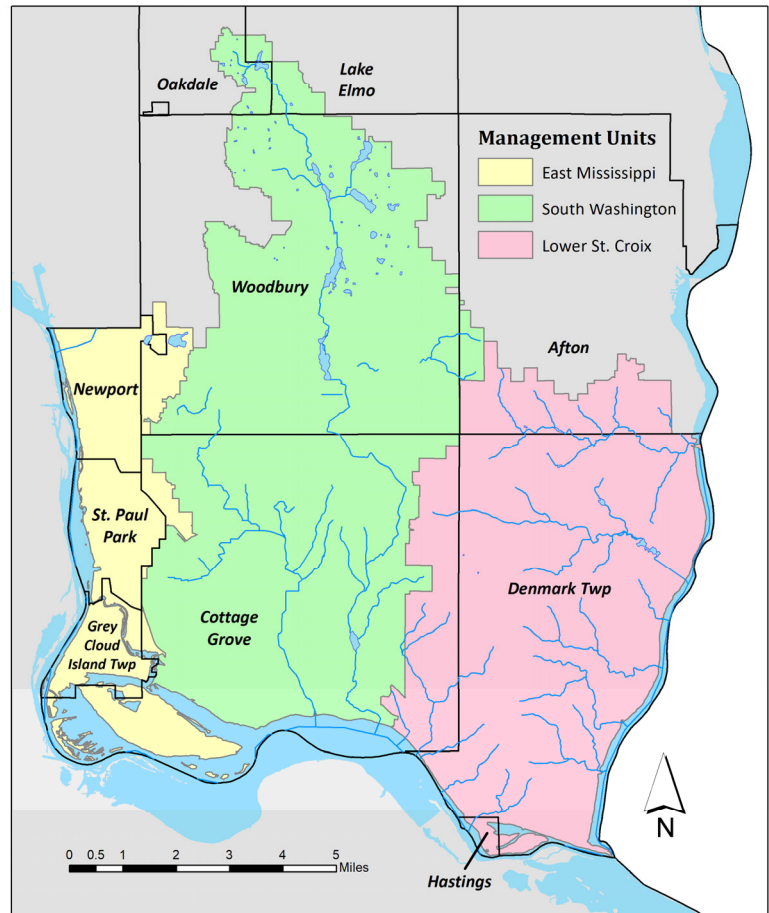
Applications will be evaluated by SWWD staff to determine overall water quality benefit and proposals will be ranked based on their estimated costs and benefits. Funding allocations will be determined by the SWWD Board of Managers at their April Board meeting. The SWWD Board reserves the right to approve, deny, or offer partial funding to any application. Submittal of an application, regardless of funding availability, does not guarantee acceptance into the program or an offer of funds by the SWWD.

All grants will be awarded contingent on approval following SWWD development review. Project designs must meet all SWWD standards and follow guidance provided in the SWWD standards manual. Development review applications for CCIP-funded projects must include a maintenance plan for SWWD review. Successful grantees will be required to execute a grant agreement with SWWD. Grant funding will be released on a reimbursement basis following completion of the project and submission of a final report to SWWD consisting of a brief narrative, project photos, as-built plans (if applicable) and an itemized invoice and supporting documentation detailing all project costs.

## QUESTIONS

Contact Kyle Axtell, SWWD BMP Project Specialist at 651-714-3718 or [kyle.axtell@woodburymn.gov](mailto:kyle.axtell@woodburymn.gov).

## SOUTH WASHINGTON WATERSHED DISTRICT





# SOUTH WASHINGTON WATERSHED DISTRICT

## Coordinated Capital Improvements Program (CCIP) 2024 Application Form

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### APPLICANT INFORMATION

LGU: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: MN Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### PROJECT LOCATION

Description: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: MN Zip: \_\_\_\_\_

SWWD Watershed Management Unit:      East Mississippi      South Washington      Lower St. Croix

Primary Waterbody Affected: \_\_\_\_\_

### PROJECT BUDGET

Total Project Cost:                      \$ \_\_\_\_\_

CCIP Funding Requested:                      \$ \_\_\_\_\_

Other Funding Secured:                      \$ \_\_\_\_\_

Other Funding Sources: \_\_\_\_\_

**PROJECT CONCEPT PLAN** *[check box when complete]*

Attach drawings, maps, figures, or other supporting material to graphically illustrate the location and/or conceptual design of the project.

**PROJECT DESCRIPTION** *[attach additional sheets if necessary]*

A. Briefly summarize the primary goals and outcomes of the project, including proposed best management practices (BMPs):

B. Describe the water resource problems addressed by the project:

C. Provide a quantitative estimate and description of the anticipated pollutant load reductions or other water resource benefits associated with the project:

D. Explain how long-term operation and maintenance of the project will be accomplished:

E. How does the proposed work increase the resiliency of affected resources and/or systems?

F. Describe the anticipated project implementation schedule:

**APPLICANT SIGNATURE**

I certify to the best of my knowledge that the information included in this application is true, complete, and accurate.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date